

Board of Commissioners

Minutes

September 15, 2021

The Commission meeting convened at 10:00 AM in person — at the North Conway Water Precinct 104 Sawmill Lane North Conway, NH. The following were present: Commissioner John Santuccio, Commissioner Suzanne Nelson, Commissioner Robert Porter, Superintendent Jason Gagnon, Fire Chief Pat Preece, Deputy Chief Robert T. Anderson and Recording Secretary Hannah Andersen.

Call the Meeting to Order

Meeting called to order by Commissioner Santuccio at 10:00AM.

Minutes

Motion of Commissioner Nelson and seconded by Commissioner Porter to accept the Public Minutes from September 1, 2021.

Motion carried by 3-0-0 voice vote.

Fire Department

Membership:

39 Members

Personnel:

2 members on leave at this time

The 2 members that tested positive for COVID has returned back to normal duties, with no side effects.

Jake Clark is leaving the department, he has taking a job for the Town of Bow Police Department. We wish well and welcome him back if he moves back; we wish him well.

Training:

Department Training. The department trained on hose handling skills: How to take a hose line upstairs, how to lift an uncharged and a charged hose line using ropes.

Tower 2 Training. Will be doing company operations; includes the aerial, pump and hand lines
Rescue Training. If the weather is good they will be doing GPS.

Department Activities:

Home 2 Suites is in the final stages of construction, over the next couple of weeks the department will starting testing all the life safety systems. (still working)

Emergency Calls:

The fire department has responded to 18 calls for the month of September 6, 2021

The department has responded to 885 calls year to date for 2021

Apparatus / Trucks:

All Apparatus and trucks going to get their DOT inspections and service over the next 2 weeks

New Business

(Superintendent's Report)

Well 2R Project

The project is still progressing well. Currently, SD Szetela is finishing up the interior masonry walls.

Saco River Erosion Study

NHDES has finished their initial review of the Interfluve Contract. With luck we'll have a version to approve at the next meeting.

Water Rules & Regulations Update

No change – I'm waiting on the review from the Precinct's attorney and hope to have a reviewed version to discuss soon.

Conceptual Projects Update

East Carousel Aeration Upgrade

No change – We are waiting on a proposal for preliminary engineering costs.

Septage Grit Removal

No change – We are waiting on a proposal for preliminary engineering costs.

Sludge Dryer

At the last meeting I had mentioned that this was going to be on the back burner unless the Town was serious about working together on the project. Since then, it seems the Town is indeed serious about working on this project and I've had conversations with Paul D. about how to move forward. At this point, we are waiting on a proposal for conceptual engineering costs.

Tim Anderson inquired about the potential of splitting the cost 3 ways with the Town of Conway, CVFD and NCWP. He also inquired about the price of sludge driers, to which Jason said that they run a price of about \$4-5 Million. John Santuccio asked what the sludge drier runs on, to which Jason explained that there are several fuel options. Bob Porter asked to make sure that we consider purchasing a sludge drier that is proactive about having low emissions due to climate change. Jason mentioned that we would like to have a drier that can tie into our solar array but there doesn't seem to be a market for it just yet. The Precinct will be sure to keep environmental sustainability as a factor in the search for a sludge drier.

Tim also brought up that the Precinct smells and it never used to. Jason said it is likely because of the wastewater that gets pumped into the headworks from the White Mountain Hotel.

Eastman Road / East Conway Road Water/Sewer

No new news from the Town.

Distribution System Improvements

Still waiting on the draft scope/fee from the engineer.

Chemical Storage Redesign – Well 3/6

Still waiting on a draft scope/fee from the engineer. A piece of good news is we were able to get the complete CAD files (computer drawing files) for the original design.

2021 Asset Management Project

As a reminder, after this meeting we will be working with our engineer and NHDES in a Level of Service workshop. Attached to this report are an introduction on what Level of Service is, an example of a developed Level of Service document, and an agenda for today's workshop.

Motion of Commissioner Nelson and Seconded by Commissioner Porter to sign a Septage Agreement with the Town of Chatham.

Motion carried by 3-0-0 voice vote.

Signing of Checks

Motion of Commissioner Nelson and seconded by Commissioner Porter to ratify checks signed out of session:

- a. Payroll Checks dated 9/16/2021
- b. Accounts Payable Checks dated 9/16/2021

Motion carried by voice vote 3-0-0.

Adjourn

Having nothing further to come before this public meeting, **Motion of Commissioner Nelson and seconded by Commissioner Porter to adjourn this public meeting at 10:23 AM.**

Motion carried by voice vote 3-0-0.

Respectfully,



Hannah Andersen Recording Secretary