

Board of Commissioners

Minutes

October 28, 2020

The Commission meeting convened at 10:00 AM. in the meeting room at the North Conway Water Precinct 104 Sawmill Lane North Conway, NH. The following were present: Commissioner John Santuccio, Commissioner Robert Porter, Commissioner Suzanne Nelson, Superintendent Jason Gagnon, Chief Patrick Preece, and Recording Secretary Hannah Andersen.

Call the Meeting to Order

Meeting called to order by Chairman John Santuccio at 10:00 AM.

Minutes

Motion of Commissioner Nelson and seconded by Commissioner Porter to accept the Public Meeting Minutes from October 14, 2020 & the Non-Public Meeting Minutes from October 14, 2020, as well as the Public Meeting Minute Revisions from May 27, 2020.

Motion carried by voice vote 3-0-0.

Fire Department

(Copied from Chief's Report)

**Membership:**

40 Members

No new applications at this time.

**Personnel:**

2 members on leave at this time

**Training:**

Department Training. The department will be setting up relay pumping operations; Engine 3 to supply Engine 1 and Tower 2. Along with hose line handling. Last pump training for the season.

Engine 1 Training: Will be going over Engine 4 and its equipment getting ready for winter operations.

Rescue Training: Will be starting the NCCP refresher training.

**Department Activities**

**Emergency Calls:**

The fire department has responded to 61 calls for the month of October

The department has responded to 959 calls year to date for 2020

**Apparatus / Trucks:**

Tower 2 the repairs has been made. New hydraulic hoses, protector chains and new breathing airline have been installed. The ladder hot completely serviced as well.

Thanks to Todd Marshall for the use of his building

Rescue 1: needs new rear brakes, should be replaced next week

Pump testing and service has been done all the trucks passed their annual pump test.

Equipment Issues:

**Purchase for New Equipment:**

**Norcross Circle:**

1. Blocks walls have been started in the apparatus bays.
2. Steel Frame work is progressing well; 2 weeks should be done.
3. Floors that have been poured is Deacon and office level.
4. Floors are being poured this week Basement and second floor.
5. Site work waterline and sewer lines have installed from the street into the building.
6. Wall framers have started frame the office level.

Governor Sununu visited the site on Saturday; thanks to Suzanne for getting him there.

New Business

(Superintendent's Report)

**Solar Installation**

Deliveries continue for solar equipment. HEB Engineers continues working through the last remaining hurdles for our Alteration of Terrain (AOT) permit required through NHDES – earlier this week a wildlife specialist was on site to complete a newly required habitat evaluation.

**Fuel Installation**

Precinct crews continue to work on the new fueling pad. Bollards and conduit have been installed and a concrete flatwork contractor has been lined up to do the concrete slabs.

**Kearsarge Water & Sewer Update**

As discussed last meeting, a letter has been sent to property owners adjacent to the new sewer line for the Village at Kearsarge letting them know they have until June 30, 2021 to connect.

Other than that, it's been pleasantly quiet these last couple of weeks as crews continue to work through their seasonal work getting ready for the colder weather ahead.

#### **Hooksett Visit**

Mickey and I went to Hooksett to look at an electric sludge dryer, out of China. It uses a heat pump and produces sludge that comes out of the dryers at 90% solids, which feels like fertilizer. Utilizing a similar system would cut our disposal costs which may be helpful when addressing the upcoming PFAs regulations; we aren't sure what the state is going to make us do. If we're able to run the system by using the electricity from the Solar Array, behind the meter, that may save us operation costs as well.

#### Signing of Checks

**Motion of Commissioner Porter and seconded by Commissioner Nelson to ratify checks signed out of session:**

1. 2020 Payable Checks dated 10/29/2020
2. 2020 Payroll Checks dated 10/29/2020

**Motion carried by voice vote 3-0-0.**

#### Documents

**Motion of Commissioner Nelson and seconded by Commissioner Porter to raise the credit limit on Jason Gagnon's credit card to \$10,000.**

**Motion carried by a 3-0-0 voice vote.**

**Motion of Commissioner Nelson and seconded by Commissioner Porter to name Jason Gagnon as Authorized Officer for the purposes of the credit card.**

**Motion carried by a 3-0-0 voice vote.**

**Motion of Commissioner Nelson and Seconded by Commissioner Porter for NCWP staff to work with the accountants to close the Precinct's accounts at Citizens.**

**Motion carried by a 3-0-0 voice vote.**

#### Non-Public Session

**Motion of Commissioner Nelson and seconded by Commissioner Porter to enter into a Non-Public meeting per RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public**

employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

Motion carried by a 3-0-0 voice vote

Commissioners entered Non-Public Session at 10:33am.

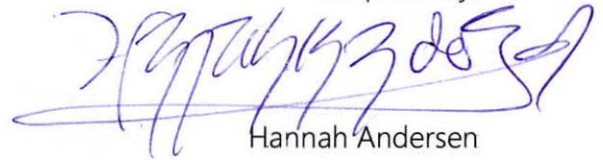
Commissioners entered back into the Public Meeting at 11:20

Adjourn

Having nothing further to come before this public meeting, **Motion of Commissioner Santuccio** and seconded by Commissioner Nelson to adjourn this public meeting at 11:21 AM.

Motion carried by voice vote 3-0-0.

Respectfully,



Hannah Andersen

Recording Secretary