

Board of Commissioners

Minutes

November 13, 2019

The Commission Meeting convened at 7:00 p.m. in the meeting room at the North Conway Water Precinct 104 Sawmill Lane North Conway, NH. The following were present: Commissioner John Santuccio, Commissioner Robert Porter, Commissioner Suzanne Nelson, Superintendent Jason Gagnon, Chief Patrick Preece (NCFD), Asst. Chief Chad McCarthy (NCFD), Deputy Chief Tim Anderson (NCFD), Allan Clarke (REI), Crystal Laliberte (REI), Shane Laliberte (REI), Chris Salomon (Samyn D'Elia) and Recording Secretary Hannah Andersen (NCWP).

Call the Meeting to Order

Meeting called to order by Chairman John Santuccio at 7:00 P.M.

Public Hearing(s)

Minutes

Motion of Commissioner Nelson and seconded by Commissioner Porter to accept the Public and Non-Public Minutes of October 30, 2019, and the Special Meeting of Commissioners' Minutes of 10/21/2019.

Motion carried by voice vote 3-0-0.

FIRE DEPARTMENT

(Copied from Fire Chief's Report)

**Membership:**

39 members

**Personnel:**

3 members on leave at this time

**Training:**

Department Training: We trained on combined company operations. We was able use the old Rafferty Building to train in. cut vent holes in the roof, performed search and rescue operations, fire attack and wall breaching.

Engine 1 Training: Will be going doing RIT Training firefighter down drills.

Rescue Training: Will be training on patient packaging into the stokes litter based on the environment wintertime emergencies.

### **Department Activities**

Construction projects under way:

Kearsarge Brook Condo's phase 2 the foundation has been poured and the contractor is in the process of backfilling the foundation.

North Conway Public Library: contractor has set the wall steel and now is setting the steel for the first floor.

Domino's Pizza Restaurant has started the build out of the restaurant.

### **Emergency Calls:**

The fire department has responded to 118 calls for the month of October

The fire department has responded to 38 calls for the month of November

The department has responded to 1062 calls year to date for 2019

### **Apparatus / Trucks:**

### **Equipment Issues:**

### **Purchase for New Equipment:**

Old Business

New Business

Superintendent's Report

(Copied from Superintendent's Report with added Discussions)

### **Veterans Day**

I would like to wish all veterans, especially those here at the Precinct, a happy Veterans Day.

Precinct employees who are veterans include Glenn McDonald, Aaron Bernier, and Tony Paraspolo. Thank you for your service and for your continued commitment to public service through your work at the Precinct.

Discussions - Veterans Day

The Commissioners held a moment of silence for fallen Worcester MA Fire Lieutenant, Jason Menard.

### **Abatelements**

I am recommending the following applications for abatement be approved. In each case, the applicant has demonstrated a leak in their water piping that caused an excessive amount of water to be used without that leaked water entering the sewer system. Because the Precinct did not incur the cost of treating that water, an abatement for the sewer portion of the leak is recommended.

Account #s: 0235, 1931, 0676

I am recommending the following application for abatement not be approved. In this case, the source of the extra water use was a leaking toilet. Because the water entered the customer's property and then did enter the sewer system, the Precinct did incur the cost of both providing and treating the water and an abatement for any portion of the water use cannot be recommended.

Account #s: 2013

Discussions – Abatements

**Motion of Commissioner Nelson and seconded by Commissioner Santuccio to approve the abatement requests of accounts 0235, 1931 and 0676.**

**Motion carried by voice vote 2-0-1.**

**Motion of Commissioner Porter and seconded by Commissioner Nelson to deny the abatement requests of account 2013.**

**Motion carried by voice vote 3-0-0.**

**DWGTF Update**

On Tuesday I attended the DWGTF Advisory Commission meeting. I'm pleased to say that our Well #2 project was voted on by the full committee to be advanced for funding. There is still one final meeting where the entire slate of recommended projects will receive official funding approval, but things look excellent as of now. Our funding request as slated to be approved includes \$790,000 in loan and \$300,000 in grant funds. Following final approval in December, we will begin the process of planning for a 2020 construction timeline.

Respectfully Submitted,

Jason Gagnon

Superintendent

Public Comment

Signature Documents

The Board of Commissioners signed the final draft of the 2019 MS-535

Commissioner Nelson Motioned and Commissioner Santuccio seconded the signing of the NCWP MS-535.

Motion carried by a voice vote 3-0-0.

Signing of Checks

Motion of Commissioner Nelson and seconded by Commissioner Santuccio to ratify the following:

- 2019 Accounts Payable Checks dated 11/14/2019
- 2019 Payroll Checks dated 11/14/2019
- 2019 Merit Bonus Checks dated 11/14/2019
- 2019 Callfire Checks dated 10/31/2019

Motion carried by voice vote 3-0-0

Non-Public Session

Adjourn

Having nothing further to come before this public meeting, **Motion by Commissioner Porter** seconded by Commissioner Nelson to adjourn this public meeting at 7:20 P.M.

Motion carried by voice vote 3-0-0.

Respectfully,



Hannah Andersen  
Recording Secretary