

Board of Commissioners

Minutes

March 18, 2020

The Commission meeting convened at 10:00 AM. in the meeting room at the North Conway Water Precinct 104 Sawmill Lane North Conway, NH. The following were present: Commissioner John Santuccio, Commissioner Robert Porter, Commissioner Suzanne Nelson, Chief Patrick Preece, and Recording Secretary Hannah Andersen.

Call the Meeting to Order

Meeting called to order by Chairman John Santuccio at 10:00 AM.

Minutes

Motion of Commissioner Nelson and seconded by Commissioner Porter to accept the Public Meeting Minutes from February 5, 2020 and the 2020 Public Budget Hearing Minutes from February 19, 2019.

Motion carried by voice vote 3-0-0.

FIRE DEPARTMENT

(Copied from Chief's Report)

Membership:

36 Members

Personnel:

3 members on leave at this time

Training:

Department Training. We might look at postponing the training for April.

Tower 2 Training: the skills stations i.e. SCBA, ground ladders and hose went well.

Rescue Training: We trained on the COVID-19

Department Activities

Fire department is on limited operations

We have locked the fire station down and closed it to the public.

Emergency Calls:

The fire department has responded to 45 calls for the month of March

The department has responded to 252 calls year to date for 2020

Apparatus / Trucks:

Equipment Issues:

Purchase for New Equipment:

New Business

(Superintendent's Report)

COVID-19

Given current WHO, CDC, and DHHS recommendations, I ask that the Board consider holding all regular meetings by telephone as authorized by Governor Sununu's Executive Order 2020-04. I also ask the Board to consider recommending to the Moderator that Annual Meeting and elections be postponed to some date in the future.

The NH Superior Court has suspended operations until April 13th; Governor Sununu has banned gatherings of more than 50 people until April 7th. The Precinct Charter requires Annual Meeting to occur before May 1st of each year, however, in this case RSAs 40:4 and 669:1 and 669:1a would permit Annual Meeting to be moved later than that date if needed.

Perhaps we could look at a meeting the week of April 13th? Rescheduling for this date puts us outside the current window of New Hampshire government closures, but not so far out that we would need to hold an additional bond hearing for the proposed fire station project. Scheduling for this week also gives us flexibility if we do need to bump the meeting out further.

Leica SmartNet

The antenna has been installed at our WWTF and will be ready for us to use once we purchase the equipment associated with our 2020 Asset Management Grant (if approved at Annual Meeting).

Well #2R Agreement

In the 2019 award round, the Precinct was able to secure \$300,000 in grant funds to supplement \$790,000 in low-interest loan funds from the Drinking Water Groundwater Trust Fund. As part of

the final application for these funds, the Board is required to authorize receipt of the funds and designate someone to act on the Precinct's behalf when executing documents.

Motion of Commissioner Nelson to raise, appropriate, and spend the total of \$1,090,000 awarded through the New Hampshire Drinking Water Groundwater Trust fund for construction of the Well #2R Control Building as authorized by the voters in Warrant Article 03 of the 2016 Annual Meeting. The funding received from the Trust Fund consists of \$300,000 in grant funds and \$790,000 in loan funds. I further move to authorize Jason Gagnon, Superintendent, to administer and execute the Drinking Water Groundwater Trust Fund grant and loan agreements with the State of New Hampshire.

Motion carried by a 3-0-0 voice vote.

Other Business

North Conway Fire Expansion

There will be no Fire Expansion Committee meeting in person but, the Committee will be in touch to go over applications for a construction manager.

Motion of Commissioner Nelson and Seconded by Commissioner Porter to continue with the process of selecting a construction manager and authorize Samyn D'Elia to continue designing the building. Additionally, the Commissioners authorize the use of the remaining \$54,800 in the budget for the project.

Motion carried by a 3-0-0 voice vote.

Signing of Checks

Motion of Commissioner Nelson and seconded by Commissioner Porter to allow the Precinct to get signature stamps for the Commissioners to have checks stamped.

Motion carried by a 3-0-0 voice vote.

Motion of Commissioner Nelson and seconded by Commissioner Porter to ratify checks signed out of session:

1. 2020 Payables dated 03/19/2020
2. 2020 Payroll Checks dated 03/19/2020

Motion carried by voice vote 3-0-0.

Adjourn

Having nothing further to come before this public meeting, **Motion of Commissioner Nelson and seconded by Commissioner Porter to adjourn this public meeting at 10:14 AM.**

Motion carried by voice vote 3-0-0.

Respectfully,

A handwritten signature in purple ink, appearing to read 'Hannah Andersen', is written over a horizontal line.

Hannah Andersen
Recording Secretary