

Board of Commissioner
Minutes
June 12, 2019

The Commissioner's meeting convened at 10:00 a.m. in the meeting room at the North Conway Water Precinct Office 104 Sawmill Lane North Conway, NH. The following were present: Commissioner John Santuccio, Commissioner Robert Porter, Superintendent Jason Gagnon, Chief Patrick Preece and Recording Secretary Kristine Cluff. Commissioner Nelson remoted into the meeting via telephone.

Call the Meeting to Order

Meeting called order by Chairman John Santuccio at 10:00 a.m.

Public Hearing(s)

There were no public hearing at this meeting.

Minutes

Fire Department
(copied from Chief's Report)

Old Business

There was no old business discussed at this meeting.

New Business

Commissions Report/Superintendent's Report

Superintendent's Report
(copied from the Superintendent's Report)

Committee Reports /Reports at this meeting

Other Business

Public Comment

There was no public comment at this meeting

Signature Documents

State Aid Authorized Signature

Superintendent Gagnon stated that as part of the state aid stuff I'm filling out the Precinct had authorized Dave Bernier as the person who is allowed to sign for the grants. Now that Superintendent Bernier is no longer here we need to designate someone new. Superintendent Gagnon stated he is happy to have it be him unless one of you guys wanted it and that works to.

Motion of Commissioner Porter seconded by Commissioner Nelson to authorize Superintendent Jason Gagnon to act on behalf of the North Conway Water Precinct in negotiations for and accepting any state aid in connection with the sewer disposal facilities at the North Conway Water Precinct. Motion carried by voice vote 3-0-0.

Superintendent Gagnon explained in 2018 we entered into an agreement with Wight Pierce to update our specifications -material specification and installation specifications. When anything happens in the Precinct, plans are forwarded to us and asking us what they need to put in the ground and what type of fittings. I think our specs are 2011 or 2012. So they have changed quite a bit and things have changed. Wright Pierce is going to work on this with us. That work has not been completed and we do have a contract with them not to exceed \$5000. I would like this to stay in the 2018 budget and to bill it back to the 2018 budget. Superintendent Gagnon would like to encumber these funds from the 2018 budget. Commissioner Porter stated you are only asking for \$2500 and Superintendent Gagnon explained \$2500 from water and \$2500 from sewer. Superintendent Gagnon said he believed by law you have to make a motion to encumber those funds.

Commissioner Porter moved to encumber \$5000 for the specification upgrades from right peers in the amount of \$5000 to be split \$2500 from water in \$2500 from sewer. Motion carried by voice vote 3-0-0.

Signing of Checks

Motion of Commissioner Nelson and seconded by Commissioner Porter to ratify the following:

Payroll checks dated 2/21/19

Accounts payable 2018 dated 2/21/19

Accounts payable 2019 dated 2/21/19

Motion carried by voice vote 3-0-0.

Non Public Session

Commissioner Nelson motioned and Commissioner Porter seconded to enter nonpublic session at 10:25 .m. for a personnel matter under RSA 91-A: 3, II (a) – The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or investigation of any charges against him, unless affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Motion carried by roll call vote – Santuccio –aye, Nelson- aye and Porter –aye.

Reentered Public Session at 10:48 a.m.

Commissioner Santuccio stated there were no votes take in nonpublic session.

Superintendent Gagnon explained he has one more nonpublic issue:

Commissioner Nelson motioned and Commissioner Porter seconded to enter nonpublic session at 10:49 a.m. NON-PUBLIC SESSION UNDER RSA 91-A: 3, II (c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

Reentered public session at 11:26 a.m.

Commissioner Santuccio stated there were no votes take in nonpublic session.

Adjourn

Having nothing further to come before this public meeting, **Motioned by Commissioner Porter seconded by Commissioner Nelson to adjourn this public meeting at 11: 28 a.m. Motion carried by voice vote 3-0-0.**

Respectfully,

A handwritten signature in cursive script that reads "Kristine M. Cluff".

Kristine M. Cluff
Recording Secretary