

Board of Commissioners

Minutes

June 10, 2020

The Commission Meeting convened at 10:00 AM. in the meeting room at the North Conway Water Precinct 104 Sawmill Lane North Conway, NH, as well as through the online platform, WebEx. The following were present: Commissioner John Santuccio, Commissioner Robert Porter, Commissioner Suzanne Nelson, Chief Patrick Preece, Treasurer Tim Anderson, Clerk Gary Chandler, Moderator Don Ekberg, Notary Jean Hamilton, Allan Clarke of REI and Recording Secretary Hannah Andersen.

Call the Meeting to Order

Meeting called to order by Chairman John Santuccio at 10:00 AM.

Officials elected at the 2020 Annual Meeting on June 6, 2020 were sworn into office by Notary Jean Hamilton.

Commissioner:	John Santuccio
Treasurer:	Robert (Tim) Anderson
Clerk:	Gary Chandler
Moderator:	Don Ekberg

Motion of Commissioner Porter and seconded by Commissioner Nelson for Commissioner John Santuccio to remain as Board Chair.

Motion carried by a voice vote 3-0-0.

Motion of Commissioner Porter and seconded by Commissioner Santuccio for Commissioner Nelson to act as Vice Chair.

Motion carried by a voice vote of 3-0-0.

Minutes

Motion of Commissioner Nelson and seconded by Commissioner Porter to accept the Public Meeting Minutes from May 27, 2020.

Motion carried by voice vote 3-0-0.

FIRE DEPARTMENT

(Copied from Chief's Report)

Membership:

36 Members

We have a new member Jordan Cargill and welcome him to the department.

Personnel:

Lt. Kevin Thompson has resigned from the department, he has taken a new job in Scarborough ME. I would like to thank him for his service to the NCFD

3 members on leave at this time

Training:

Department Training. We will be doing pump training and driver training along with hand-line training in groups not to exceed a group of 10.

Tower2 Training: rescue from heights. Removing a patient from a roof using the aerial.

Rescue Training: hopefully we training on the new rescue 2

Department Activities:

Department has been busy performing Place of Assembly Inspection for indoor seating for the restaurants.

Emergency Calls:

The fire department has responded to 87 calls for the month of May

The fire department has responded to 15 calls for the month of June

The department has responded to 448 calls year to date for 2020

Apparatus / Trucks:

Equipment Issues:

Purchase for New Equipment:

Update the new Rescue 2 truck should be delivered in two weeks.

Kennett High School does have some money to pay for our services for graduation standby.

New Business

Other Business

(Superintendent's Report)

COVID-19

An update on current Precinct water and wastewater operations:

- Water and wastewater staff have returned to normal working hours. We have implemented screening practices consistent with CDC and other appropriate guidance to

minimize the spread of COVID-19. Staff have been ordered to stay home if they exhibit any signs of illness or know that they may have been exposed to someone who may have been a carrier of COVID-19. The Precinct office will remain closed to the public, and all business transactions will be encouraged to take place over the phone. Field and office staff will have access to masks, gloves, and sanitizing supplies. Social distancing will be stressed. The employees of the Precinct are critical front-line public health providers through their work to supply clean, safe drinking water and wastewater treatment.

- Regularly scheduled Commissioners' meetings will be held via video conference using the Cisco Webex platform. Meetings will be open to the public to attend via Webex. Instructions can be found on our website.
- Annual Meeting seemed to go very well. Masks were provided for those who needed them, and people seemed to generally respect social distancing recommendations.

Contracts – Source Water Protection Grant Projects

FBE – West Side Sewer Study

- Value: \$27,970
 - \$20,000 reimbursed by NHDES SWP Grant
 - \$7,970 in water operating budget approved at annual meeting

FBE – SHA Municipal Leaders Education Program

- Value: \$20,000
 - Fully reimbursed by NHDES SWP Grant

Motion of Commissioner Nelson and seconded by Commissioner Porter to allow Jason Gagnon to sign contracts with FB Environmental.

Motion carried by 3-0-0 voice vote.

Solar Array Expansion

Yesterday I met with the team from Revision Energy and NHEC to work through some initial interconnection discussions. Right now, the plan is for construction to start in the early fall / late summer with construction wrapped up before the snow flies.

(Fire Expansion Committee)

Commissioner Nelson thanked all committee members who assisted with the development of the Fire Station Expansion project that was passed at annual meeting.

Chief Preece invited Allan Clarke of REI to speak about developments happening in the project currently. Allan was approached by David Swirk of the Conway Scenic Railroad about expediting the demolition and construction of the new fire station. With the pandemic, there will likely be restrictions on his operations. Allan also mentioned that if the schedule is moved up the construction crew will not have to be doing masonry in the winter and could have all exterior work done by Christmas, also resulting in savings. The earliest timeline to start takedown would be July 13th.

Commissioner Nelson will reach out to the Country Club about putting Chief Preece and Allan Clarke on the agenda for their next Board Meeting to talk about the changes.

Chief Preece will be on the agenda for the town planning board meeting July 9th.

Signing of Documents

Motion of Commissioner Nelson and seconded by Commissioner Porter to ratify Ricci Letter of Intent and REI Phase II Contract documents signed out of session.

Motion carried by voice vote 3-0-0.

Signing of Checks

Motion of Commissioner Nelson and seconded by Commissioner Porter to ratify checks signed out of session:

1. 2020 Payables dated 06/11/2020
2. 2020 Payroll Checks dated 06/11/2020
3. May Callfire Payroll dated 06/04/2020

Motion carried by voice vote 3-0-0.

Adjourn

Having nothing further to come before this public meeting, Motion of Commissioner Nelson and seconded by Commissioner Porter to adjourn this public meeting at 10:25 AM.

Motion carried by voice vote 3-0-0.

Respectfully,



Hannah Andersen
Recording Secretary