

Board of Commissioners

Minutes

January 6, 2021

The Commission meeting convened at 10:00 AM virtually —at the North Conway Water Precinct 104 Sawmill Lane North Conway, NH. The following were present: Commissioner John Santuccio, Commissioner Suzanne Nelson, Fire Chief Patrick Preece, Superintendent Jason Gagnon, and Recording Secretary Hannah Andersen.

Call the Meeting to Order

Meeting called to order by Chairman John Santuccio at 10:00 AM.

Minutes

Motion of Commissioner Nelson and seconded by Commissioner Santuccio to accept the Public Meeting Minutes from December 23, 2020.

Motion carried by voice vote 2-0.

Fire Department

(Copied from Chief's Report)

Membership:

39 Members

No new applications at this time.

Personnel:

2 members on leave at this time

Training:

Department Training. We did remote training using WebEx. Power point on ground ladders training back to basics. This went well

Engine 3 Training: they be doing water supply training using Webex power point.

Rescue Training: they will be doing cardiac training.

Department Activities

Very busy working the State of New Hampshire on a plan to vaccinate our first responders.

Currently 6 members have received their shots; with no side effects.

More members are in the process of scheduling over the month overall it has been going smoothly.

New Year's fireworks went very well no problems to report.

Emergency Calls:

The fire department has responded to 112 calls for the month of December

The department has responded to 1,209 calls year to date for 2020

The fire department has responded to 14 calls for the month of January

The department has responded to 14 calls year to date for 2021

Apparatus / Trucks:

Car 1 needs a new timing sensor and timing belt, the parts have been ordered (back ordered) still waiting

Norcross Circle:

1. Steel Frame is now 100% complete; would like thank crew from SL Chasse for their work.
2. Masons have started laying bricks on the west wall, north wall, east wall and south wall.
3. The Plumbers have started installing the new boilers; this will take 3 weeks.
4. The roofers just a couple of days of detailing work left when the mason can get the bricks laid to the roof.
5. Electricians working on rough wiring in the admin offices, Deacon and apparatus bays.
6. Sheetrock in the Deacon area should be completed by Friday.

Overall, the project is moving along nicely. Happy New Year to everyone.

New Business

(Superintendent's Report)

NHMBB Refinancing

We received a notice from the NH Municipal Bond Bank late last year that they were once again able to refinance a portion of our loans through them. This refinancing will save us an additional \$71,599 over the life of the loan. This is on top of an additional refinance by NHMBB in December 2019 which saved us an additional \$166,934 – a total savings of \$238,533 to Precinct taxpayers.

In related news, NHMBB reported that the 20-year interest rate received last July was 1.67% and that they expect similar rates this December. If that holds true and the trend is projected to continue into the July 2021 issuance, the Precinct may want to consider refinancing as much of its debt as possible. I will start digging into possibilities for refinance.

PFAS Sampling Update

We have received our results from our first round of PFAS sampling at the Precinct's drinking water wells and I'm pleased to report that PFAS was not detected at any sampling locations.

Solar Project Update

GT Burke was able to wrap up all site work required for solar crews to begin installation of the new array before the last snow. The post-driving crew is expected to be on site this week to begin driving the support posts for the new array.

2021 Budget

It is my plan to have the 2021 draft budgets ready for distribution at the next Commission meeting in 2 weeks. Once our Q4 billing is completed this week I should have a reasonable idea of where we will end up with respect to revenues in 2020 – this will help me make better decisions in finalizing recommendations for 2021.

Well 2R Project Update

We are on schedule and will advertising the project for bid next week.

Signature Documents

Motion of Commissioner Nelson and seconded by Commissioner Santuccio to sign the Right of Way Agreement with NH Electric Coop.

Motion carried by a 2-0 voice vote.

Motion of Commissioner Nelson and seconded by Commissioner Santuccio to allow Jason to sign the Cohos Advisors 2021 Engagement Letter.

Motion carried by a 2-0 voice vote.

Signing of Checks

Motion of Commissioner Nelson and seconded by Commissioner Santuccio to ratify checks signed out of session:

1. Payroll Checks dated 1/7/2021
2. Accounts Payable Checks dated 1/7/2021
3. December 2020 Callfire Payroll Checks

Motion carried by voice vote 2-0.

Adjourn

Having nothing further to come before this public meeting, Motion of Commissioner Nelson and seconded by Commissioner Porter to adjourn this public meeting at 10:20am .

Motion carried by voice vote 2-0.

Respectfully,



Hannah Andersen
Recording Secretary