

Board of Commissioners
Minutes
August 3, 2022

The Commission meeting convened at 10AM in person — at the North Conway Water Precinct 104 Sawmill Lane North Conway, NH. The following were present: Commissioner Santuccio, Commissioner Porter, Fire Chief Chad McCarthy, Superintendent Jason Gagnon, Colin Stewart from Wright Pierce and Recording Secretary Hannah Andersen.

Call the Meeting to Order

Meeting called to order by Commissioner Santuccio at 10:00AM.

Minutes

Minutes carried to next meeting.

Fire Department

Membership:

36 Members

One pending application waiting for the back ground check to come back.

We added 2 new members to the department.

Training:

Department Training: Relay pumping with E-1, E-3, T-2

Engine 1 Training: pumping

Rescue Training: GPS training

Department Activities:

Place of assembly inspections and life safety inspection.

Site plan review on the Proposed Hilton Garden Inn

Still working with Insurance Company on the equipment that was lost in the Red Jacket fire.

Purchase for New Equipment:

A/C pricing for the locker room / Decon area is almost complete.

New radio equipment.

New Business

Superintendent's Report

Project Status

Asset Management

A big part of the State's focus on Asset Management is communicating with the greater public on its importance. As part of our current Asset Management grant, our consultant,

Wright-Pierce, is here today to give a brief presentation on the work they're currently doing.

Well 2R

I managed to get in touch with someone at Spectrum Enterprise and bypass our account rep to get the internet issues fixed. It turns out they had an internal software change, changed our account number, and our payments never got applied to the right account. Now that that's sorted out... Ell should be here next week to connect Well 2R into SCADA.

Sludge Dryer

We received the draft Project Priority List (PPL) rankings back from NHDES. The sludge dryer ranks 17th out of 107 eligible projects. While nothing is guaranteed, this puts us in a very favorable position for full funding. At the very least, the project ranked 6th out of 47 for planning funding, meaning we'll get \$100,000 in planning funds to keep moving the project forward.

I met with representatives from the US Forest Service about the possibility of using a wood chip boiler to provide heat to the sludge dryer system. It was quite an educational meeting, but it sounds like there's significant potential to get a sizeable grant towards the capital costs for a wood chip boiler on top of the huge potential O&M savings of burning chips vs. fuel oil.

Saco River Erosion

On the draft SRF PPL, the Saco Erosion project ranked first out of 29 projects to receive planning funds of \$100,000. On the full project (infrastructure) side, the project ranked 6th out of 29 projects. If I'm reading the PPL correctly, what this means is that the project will receive \$178,193 of principal forgiveness on an estimated \$390,963 remaining design cost (45.6% of total cost).

WWTF Aeration Upgrades

No change.

Cranmore-Artist Falls Water Main

Soil borings are planned on the northern end for tomorrow, August 4th. We're looking to nail down the northern end of this route so that we can get any pipe under the Rec Path in before Rec Path construction. Unfortunately, this project did not rank well in the SRF application, coming in at #126 out of 180 applications. This was expected, and we continue moving forward with the project we'll look at other funding sources (like the Drinking Water Trust Fund) to secure funding.

Country Road Sewer

New this year, DES added a "Sewer Extension Projects" category to the SRF funding awards. I'm surprised and pleased to report that the Country Road Sewer project came in #3 out of 10 projects and looks to be in line for funding – including 10% principal forgiveness (\$147,910)!

North-South Road Water Main

The work is completed. We're in the process of chlorinating and testing the main now to bring it into service soon. We have received the invoice from Coleman for the work and there were a couple of change orders added that I'd like the commission to be aware of and approve payment for. Those were:

- Additional length of pipe installed due to being along the Rec Path (Rec Path is curvy, not straight), running out extra pipe beyond the Rec Path for future connection, and tying in to Hemlock Lane differently than we originally planned.
- Additional fittings and materials purchased from Coleman (bends needed to get around Rec Path curves, thrust blocks, adapter fittings)

The cost of the change order is \$15,285.25 over the original estimate, bringing the total to \$107,785.25. All in all, I think the extra cost is extremely reasonable given what we were able to accomplish. This project didn't have an engineered design, so much of it was "truck tailgate design" in the field, on the fly. Both Coleman and our guys were able to get pipe in the ground in a way that maximizes future value to the Precinct, without going overboard on the extra costs.

Motion of Commissioner Porter and seconded by Commissioner Santuccio to approve the North-South Water Main Change Orders in the amount of \$15,285.25, bringing the total to \$107,785.25.

Motion carried by 2-0 voice vote.

Pine Hill Franchise Area

No change – the Precinct's attorney is assembling the PUC application.

Leak Survey

The Precinct received a free leak detection survey through NHDES this year. American Leak Detection was on site for 8 days and surveyed the entire Precinct system. Only two small leaks (1.5 gpm) were detected. What this means is that through its commitment to

renewing and reinvesting in its water system, the Precinct has an extremely tight water system – rate payers are not paying for wasted water escaping through leaks, which in turn helps keep water rates down.

Abatement Request

Account # 1973 has a private pump station that had issues. The wastewater from that pump station was pumped by a septic truck and delivered to the WWTF as septage. I am therefore recommending that we provide a sewer abatement in the amount of \$281.98 for the amount of wastewater that was pumped and did not come to the WWTF via sewer main as usual. The customer has been charged the septage rate for that wastewater.

Motion of Commissioner Porter and seconded by Commissioner Santuccio to approve the Abatement request for account 1973 in the amount of \$281.98.

Motion carried by 2-0 voice vote.

Signing of Checks

Motion of Commissioner Porter and seconded by Commissioner Santuccio to ratify checks signed out of session:

- a. Payroll Checks dated 8/4/2022
- b. Accounts Payable Checks dated 8/4/2022

Motion carried by a 2-0 voice vote.

Adjourn

Having nothing further to come before this public meeting, **Motion of Commissioner Nelson and seconded by Commissioner Porter to adjourn this public meeting at 11:15 AM.**
Motion carried by voice vote 3-0-0.

Respectfully,



Hannah Andersen
Recording Secretary