

Adopted: 4/28/10
As Written

Commission Meeting
Minutes
April 14, 2010

The Commissioner's convened at 10:00 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Commissioner John Santuccio, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Chairman Umberger called the meeting to order at 10:00 a.m.

Chairman Umberger stated the first order of business is to elect a Chairman and Vice Chairman. Commissioner Porter stated the Board has previously discussed going back to having the Commissioner who is in his last year of his term be the chairman and would like to see that happen.

Motion of Commissioner Porter seconded by Commissioner Umberger to elect Commissioner Santuccio as the chairman for ensuing year. Motion carried by voice vote 3-0-0.

Motion of Commissioner Santuccio seconded by Commissioner Umberger to elect Commissioner Porter as Vice Chairman for the ensuing year. Motion carried by voice vote 3-0-0.

Minutes

Motion of Commissioner Porter seconded by Commissioner Santuccio to accept the public minutes of March 17, 2010 and March 31, 2010 as written. Motion carried by voice vote 3-0-0.

Fire Department
(copied from Chief's Report)

Membership:

43 Members: one new pending application waiting for membership approval.
Heather Bosa resigned from the department, she is leaving to go to school fulltime; we would like to thank her for service to the North Conway Fire Department and good luck.
Calder Tillett has returned from his leave.

Personnel:

Training:

Department will be donning for time and full gear inspection for compliance.
Engine Three will be doing pumping exercise went well much needed

Chris Greenwood and Wayne McDonald completed a trench rescue class.

Department Activities:

Inspection of the new maintenance building at the NCCC has been going well; they are in the process of sheet rocking this week.

The new DQ is under construction; inspection on the building will start when the walls get framed up.

Emergency Calls:

The fire department has responded to 14 calls for the month of April.

The fire department has responded to 255 calls year to date.

The department responded to a 2 acre brush fire at the old drive in property. The Conway Police Department is investigating the fire

Apparatus / Trucks:

Engine Three is back from Northeast Auto Body; the body has been repaired and back in service.

Rescue One broke a tele light and has been repaired,

Equipment Issues:

Gear compliance inspection went better than thought

1. We had 17 hoods failed inspection; each hood cost \$40.00 each for a total of \$680.00
2. We had 10 pair of gloves failed inspection; each pair cost \$65.00 a pair for a total of \$650.00
3. We had 10 pair of boots failed inspection; each pair cost \$310.00 per pair for a total of \$3,100.00
4. We had 7 turnout coats failed inspection; each coat cost \$1,000.00 per coat for a cost of \$7,000.00
5. We had 6 turnout pants failed inspection; each pant cost \$900.00 per pant for a cost of \$5,400.00

Gear failed because of age and worn out; we have four sets of gear built into the operating budget. We have order some new hoods, boots and gloves.

Commissioner Porter questioned if there is a reserve fund set up for this type of item. Chief Preece explained he builds four sets of gear into his operating budget. Chief Preece noted we will need to start looking at a replacement program for SCBA's in 2013 at a cost of \$6,000 each unit.

Commissioner Umberger requested Chief Preece bring information on the accountability system for the first meeting in May.

Commissioner Umberger read a letter from the First Church of Christ Congregational inviting all the fire department members to a special service on Sunday, April 25, 2010 recognizing all local safety personnel for their hard work.

Purchase for New Equipment:

Superintendent' Report

(copied from Superintendent's Report)

During the brush fire, Chief Preece found a squatter on Precinct property and he was asked to leave.

Completed chemical monitoring waivers for sources 002,003,008 & 009 (all active wells).

Met with Weston Solutions regarding the removal of contaminated soils and inspected work and hand delivered waste manifest paperwork.

Received excellent news from RD regarding the purchase of the new service truck and crane for the sewer pump station crew, RD approved the purchase of the truck and crane under Contract 8. Resulting in a minimum savings of \$31,500.00 to 45,000.00

Attended last hearing with the NH Senate last week regarding the superintendent's appointment to the Commission for the Study of Infrastructure Sustainability.

Completed truck bids for Water & Fire Departments, Bids were opened this morning and the respective low bidder was Tilton Auto Serve at \$23,370 for the red truck and \$23,535 for the blue truck

Completed yearly materials bidding for all water and sewer materials for the 2010 construction season. We had four bidders Ti-Sales, Concord Winwater, E J Prescott and Vellano Brothers.

Attended construction meetings for the following projects, Geothermal, Solar, Artist Falls Pump station upgrade, the geothermal project started this Monday and work is proceeding very fast.

LA Drew Completed the mezzanine and they did a great job.

Contract 7 work is proceeding well and the contractor is getting into a rhythm with his crews and the production is beginning to increase.

Had new logo made up for the water precinct; considering we were out of the old logos and we needed replacements anyway, the new logo is more contemporary and depicts the nature of North Conway and the village area.

Inspected well#2 and was pleased to see that the Saco River had not caused any more erosion than previously described.

All OCV valves were repaired for wells 4 & 5 and they are now operating as designed. I have included the servicing of all these valves and our pressure reducing valves to be inspected and serviced every other year.

Doug Burnell – H. E. Bergeron

Mr. Burnell explained he is working on boundaries for Mt. Cranmore and came before the board today to explain they have found near the old reservoir on Hurricane Mountain Road two pieces of property owned by the Precinct that do not appear on any town tax map. After a short discussion, it was agreed to consider approaching the Nature Conservancy and see if they have any interest in purchasing the property. It was also suggested that we have this property appraised for fair market value. Mt. Cranmore will need an easement to reach their property if they lose their frontage on Hurricane and Superintendent Bernier would prefer to see an easement for Cranmore through the Nature Conservancy. Also, before the Precinct gives up the property, it must be determined there is no a longer a need to hang onto the property. Mr. Burnell agreed this needs to be a fair issue to everyone involved. Mr. Burnell will take this to Nature Conservancy and report back to the board.

There is also a minor problem at the Cranmore Pump Station. The generator actually sits off of the easement area. Superintendent Bernier would like to correct this matter as the Cranmore Pump Station is an important pump station.

Commissioner Umberger questioned any of the impacted the new boundaries of the Precinct and Mr. Burnell stated there is no impact to the boundaries.

Other Business

Superintendent Bernier stated the repairs and upgrade to the electrical system at Well #3 came in at \$14, 195.00. The Board needs to make a motion to withdraw these funds from the Water Infrastructure Capital Reserve.

Motion of Commissioner Porter seconded by Commissioner Santuccio to authorize the withdrawal of \$14, 195.00 from the Water Infrastructure Capital Reserve for the repairs and upgrade of the electrical system at Well #3. Motion carried by voice vote 3-0-0.

Signature Documents

Commissioner Umberger stated the Board needs to sign the Union Contract for 2010 and 2011.

Motion of Commissioner Porter and seconded by Commissioner Santuccio to sign the Bargaining Agreement between the North Conway Water Precinct and the State Employees' Association, SEIU Local 1984, the North Conway Water Precinct Employees for the period of January 1, 2010 through December 31, 2011. Motion carried by voice vote 3-0-0

Sign Checks

Motion of Commissioner Santuccio seconded by Commissioner Porter to sign checks out of session. Motion carried by voice vote 3-0-0.

Non Public Session

Motion of Commissioner Santuccio to enter non public at 10:55 a.m. as allowed under RSA 91-A: 3, II (c) for reputation matters – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Motion carried by roll call vote – Umberger –aye, Porter – aye and Santuccio – aye.

Reentered Public Session at 11:20 a.m.

Commissioner Umberger stated there is nothing to report from the non public session.

Motion of Commissioner Santuccio seconded by Commissioner Porter to enter non public At 11: 25 a.m. as allowed under RSA 91-A: 3, II (a) for a personnel matter – The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or investigation of any charges against him, unless affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Motion carried by roll call vote – Umberger – aye, Porter – aye and Santuccio – aye.

Reentered Public Session at 11:40 a.m.

Commissioner Umberger stated there is nothing to report from the non public session

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Adjourn

Having no further business to come before this meeting Commissioner Porter motioned Commissioner Santuccio seconded to adjourn this public meeting at 11:45 a.m.

Respectfully,



Kristine M. Cluff
Recording Secretary