

Commission Meeting
Minutes
March 17, 2010

The Commissioner's convened at 10:00 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Commissioner John Santuccio, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Chairman Umberger called the meeting to order at 10:00 a.m. Chairman Umberger reminded everyone the annual meeting is on March 31, 2010 at John Fuller School with voting opening at 4:00 p.m.

Minutes

Minutes will be carried to the next meeting.

Fire Department
(copied from Chief's Report)

Membership:

44 Members: no new report same as previous meeting.

Personnel:

John Garcia received his provider's license from the State of New Hampshire and now can practice as an EMT.

Training:

Ice water rescue training went very well; they went into Echo Lake to practice removing patients and victims from the ice cold.

Department Activities:

The fire department started an Honor Guard and is in the process of raising money for uniforms and equipment to outfit them. Major Frank McCarthy has been helping with the training and teaching protocols.

Review Training Reimbursement guideline.

Emergency Calls:

The fire department has responded to 32 calls for the month of March.

The fire department has responded to 196 calls year to date.

Apparatus / Trucks:

DOT truck inspections are in process, no major problems to report so far.

Equipment Issues:

The garage door panel has been replaced for the tower truck bay.

Purchase for New Equipment:

Parts are on order for the Echo vent saw that goes on engine three.

NCFD Training Policy

Motion of Commissioner Porter seconded by Commissioner Santuccio to accept and authorize Fire Chief Preece to place the North Conway Fire Department Training Policies into the Precinct Handbook effective as of March 17, 2010. Motion carried by voice vote 3-0-0.

**Superintendent's Report
(copied from Superintendent's Report)**

Completed M&D report and Office Manager and I reviewed the annual report and delivered it to the printers on Tuesday, Posted MS -36 and Warrant at post offices, John Fuller School and Fire Station.

Superintendent Bernier met with Weston Solutions regarding the removal of contaminated soil from the Cross Farm site and visited Well#1 site regarding proper closure of the well as required by NHDES. Maureen Forbes questioned if Well # 1 building will be taken down and Superintendent Bernier explained he is hoping to take it down next year.

New service, utility pole, transformers and underground conduit was completed at Well #3 sites. Awarded contract to Millers Well Services in the amount of \$122,900.00 with \$100,000.00 coming from the SRF and \$22,900.00 coming from Water Capital Reserve.

Attended CVFD annual meeting and voters in Conway Village voted 25 in favor 1 opposed to come to NCWP with Sewer via Force Main versus building their own wastewater treatment facility.

Conducted several cost comparisons regarding the bulk purchase of our electrical power directly from wholesale power providers and found additional \$6,000.00 plus savings with Hess Energy brokered by ENERNOC.

Coleman just started working on installation of cross country sewer, slow progress as a result of high groundwater.

Superintendent Bernier met with HEB regarding the acquisition of record drawings for the New High School and Memorial Hospital.

Met with CDM on well#3 status and conception drawings for Well #6

The Precinct has received up dated Aquifer overlay map for both well sites.

OCV valves at Well 4&5 Pump Stations were in such bad shape that all internal parts needed to be replaced, these are on order and will be replaced as soon as they arrive.

Crew sanded prepped and painted all piping in Well 4&5 chemical feed building.

Sent letters to all business and residents who have not hooked up to sewer from Contract 5 and 6.

The Precinct received a request from Robert MacDonald regarding use of fields at Wells #4 and #5 for the Maine Spaniel Trials. This has been an ongoing event for the past several years.

Motion of Commissioner Porter seconded by Commissioner Santuccio to allow the use of the Hussey Field for the Maine Spaniel Trials. Motion carried by voice vote 3-0-0.

E.J. Prescott , Inc. – Radio Read Meters

Jamie Davis and Dan Burton from E. J. Prescott gave a short presentation on radio read meters. Basically, Mr. Davis explained the Precinct could read all the meters within the Precinct in two hours instead of two men reading for one week. Also, this would enable the Precinct to go to monthly readings and billings. It would cost approximately \$50,000.00 to have all the businesses done. The total package for the entire Precinct would be approximately \$180,000.00. There was short discussion about how to do this in 2010 and the only way would be to amend the operating budget on the floor. At this time, one of the Precinct's current interrogators is no longer being serviced by Sensus and to upgrade the interrogator would be \$5,000.00. Maureen Forbes questioned if the Precinct has considered going to e-billing. At this time, Superintendent Bernier is only considering reading the commercial accounts on a monthly basis.

Signature Documents

Superintendent Bernier presented the Enernoc Contract for signature. The Precinct will renew with Hess Energy. This will be an eighteen month contract. The Precinct should see a greater savings with the addition of the solar panels.

Motion of Commissioner Porter seconded by Commissioner Santuccio to authorize Superintendent Bernier to enter into an eighteen month contract with Eneroc. Motion carried by voice vote 3-0-0.

Sign Checks

Motion of Commissioner Porter seconded by Commissioner Santuccio to sign checks out of session. Motion carried by voice vote 3-0-0.

Adjourn

Having no further business to come before this public meeting **Motion of Commissioner Porter seconded by Commissioner Santuccio to adjourn at 10:50 a.m.**

Respectfully,



Kristine M. Cluff
Recording Secretary