

Commission meeting
Minutes
February 17, 2010

The Commissioner's convened at 10:00 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Commissioner Umberger called the meeting to order at 10:00 a.m.

Commissioner Umberger started the meeting by referring to an article on the Precinct's Green Energy Project printed in the Sunday Union Leader and urged everyone to take a look at it.

Minutes

Motion of Commissioner Porter seconded by Commissioner Santuccio to accept the public minutes of February 3, 2010 as written. Motion carried by voice vote 3-0-0.

Fire department
(copied from Chief's Report)

Membership:

44 Members: no new report same as previous meeting.

Personnel:

We have eleven new fire explorers, a good group of kids, the department is very fortunate to have them.

The department thoughts and prayers go out to the family of Dan Noel a past member of the fire department of 26 years.

Training:

A search course will be set up in the basement, the main focus on team building and communication with each other.

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Fire Department
(copied from Chief's Report)

Department Activities:

Emergency Calls:

The fire department has responded to 33 calls for the month of February and 124 calls year to date.

Apparatus / Trucks:

The getting all trucks ready for their semiannual DOT inspections.

Equipment Issues:

The fire station garage door for the Tower truck is ordered, it needs a new bottom section from a driver back the truck in before the door was completely up

Purchase for New Equipment:

Replacement of the air compressor and air lines:

The air compressor has arrived and they have started the installment. The old one has been removed from the hose tower

Training:

Commissioner Umberger questioned when does the fire department pay for training up front. Chief Preece stated it is when the class is presented by the State such as Fire Fighter I, II or III. EMS courses are paid upon receipt of the member's grade. Meadow Wood is paid after the training.

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Adopted: As Written
3/3/2010

Superintendent's Report
(copied from superintendent's report)

Made final changes to Contract 8 Bond Article

Precinct helped supply CVFD with water from during their loss of water event attributable to 12 inch main break in the vicinity of Saco River Bridge.

Watched the system all weekend as a result of Route 16 PRV not closing and made adjustments to Well#2 to compensate, checked on status of flow going to CVFD. Spoke with NHDES staff regarding CVFD emergency connection.

Monday (2/15/10) was a new record of total daily flow entering the NCWP plant at 729,000 gallons per day.

Superintendent Bernier attended meeting in Concord on SB 60 commission status and on Large Groundwater Withdrawal Permit process.

Superintendent Bernier moved on trying to get Well#4 & Well#5 OCV control valves to be professionally serviced as we are beginning to see operational surging problems.

Superintendent Bernier attended CVFD public hearing regarding possible hookup to NCWP Wastewater Treatment Facility.

Final Warrant Articles

Article #2

The correct amounts to be inserted in the article are \$8,800,000.00 with \$3,960,000.00 from loan and \$4,840,000.00 coming from grants. The loan portion is 45% and the grant portion is 55%. Commissioner Umberger questioned if Superintendent Bernier is comfortable with the 55% grant funding. Superintendent Bernier is more comfortable with the 55% grant funding than 50%.

Motion of Commissioner Porter seconded by Commissioner Santuccio to place Article 2 on the Warrant as written. Motion carried by voice 3-0-0.

Article #3

This the amount has been amended to \$2,178,354.00 to include the new yearly payments for the force agreement note in the amount of \$422,000.00

Motion of Commissioner Porter seconded by Commissioner Santuccio to place Article #3 on the Warrant as amended. Motion carried by voice vote 3-0-0.

Article 17

The language has been changed to include contingent upon grant funding and to be non – lapsing.

Motion of Commissioner Santuccio seconded by Commissioner Porter to place Article 17 on the Warrant as written. Motion carried by voice vote 3-0-0.

Article #18

This includes the purchase of the truck and light bar. The changeover costs are included in the budget.

Motion of Commissioner Santuccio seconded by Commissioner Porter to place Article 18 on the Warrant as amended. Motion carried by voice vote 3-0-0.

Article #19

Article refers to the sewer line installation on Duprey Road and purchase of the grinder pumps for the eight (8) homes. In order to get the pumps included in the project, the Precinct will need to secure all the easements and the Precinct cannot sole source the manufacturer of the grinder pump. Superintendent Bernier explained we would have a memorandum of agreement - the residents of Duprey Road will receive the pump at no charge.

The Precinct is currently purchasing eight pumps for Duprey Road and two pumps for the last two houses on Dixey Court (Dixey Court residents will pay the Precinct's cost). Commissioner Porter questioned why some people get the pump for free and others have to pay for it. Superintendent Bernier explained the need for pumps on Dixey Court is due to the lay of the land and no fault of the Precinct. The last two houses are too low to get gravity sewer. Commissioner Umberger is concerned the Precinct is setting a precedent. Superintendent Bernier stated the Precinct's master plan shows Duprey Road was not going to get a Pump Station. Superintendent Bernier stated it was his recommendation to let everyone purchase their pump and then receive 25% abatement on

their sewer bill. Commissioner Porter stated he is against two people having to pay for their pump. There is concern for other people who have already purchased their pumps.

Superintendent Bernier explained the Precinct is installing water on the back side and will be installing sewer lines at the same time. An option is not to sewer the back side of Duprey Road until the residents wish to hookup. Superintendent Bernier stated the Precinct could consider running the sewer pipe but not require the residents to hookup until their septic systems fail, as they are in Priority Code #4. Commissioner Umberger stated residents in Priority Code #4 can request a waiver to hookup under our rules and regulations. Commissioner Umberger noted these residences have paid taxes for other people to get sewer. Commissioner Porter stated he supports Superintendent Bernier's recommendation. Commissioner Umberger stated if the Precinct installs the sewer line, these residents will have to request a waiver and suggested placing this on the warrant let the voters decide. Superintendent Bernier stated there is a similar situation on Ash Street.

Motion of Commissioner Porter seconded by Commissioner Santuccio to post Article 19 with the following amendment – for those residences requiring individual pumps relating to Contract 6, Contract 7 and Contract 8. Motion carried by voice 3-0-0.

Article #12 - Commissioner Umberger stated this cannot be posted to the warrant until a contract has been agreed on.

Other Business

Commissioner Porter stated he would like to plant the seed of possibly moving forward with the construction of an administration building with a bay for a fire truck at the plant. This would include moving the Chief's Office and fire department administrative assistant from the fire station to the plant. After a short discussion, it was agreed to form a committee consisting of the Superintendent, Fire Chief, Office Manager and a Commissioner to look into this. The committee will review the plans from the fire station study from 2009 and look at ARRA funding for this project. Superintendent Bernier will ask CDM to help with this project. Commissioner Umberger wanted to make sure he understood that CDM will look at this and this will be a combination administrative office and fire station. Commissioner Umberger suggested we look at this as a green project as well.

Motion of Commissioner Porter seconded by Commissioner Porter to allow the formation of a sub-committee to study the possibility of constructing a building to allow for a fire department bay and Precinct Administrative Offices at the Wastewater Treatment Facility. Motion carried by voice 3-0-0.

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Sign Checks

Motion of Commissioner Porter seconded by Commissioner Santuccio to sign checks out of session. Motion carried by voice vote 3-0-0.

Adjourn

Having no further business to discuss, Motion of Commissioner Porter seconded by Commissioner Santuccio to adjourn this public meeting at 11:00 a.m. Motion carried by voice vote 3-0-0.

Respectfully,



Kristine M. Cluff
Recording Secretary