

Commission meeting
January 6, 2010

The Commissioner's convened at 10:00 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Commissioner John Santuccio, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Chairman Umberger called the meeting to order at 10:00 a.m.

Minutes

Motion of Commissioner Porter seconded by Commissioner Umberger to accept the minutes of December 23, 2009 as written. Motion carried by voice vote 3-0-0

Fire Department

Membership:

43 Members: one new application pending approval of the membership, and one member still on medical leave.

Personnel:

The fire explorer program is getting ready to start up again.

Training:

Monthly training was a Search and Rescue drill - searching the basement using SCBA's, 35ft ground ladder placement, raising and lower the ladder, Tower Two set up and placement, Lifting tools using ropes up to the second floor from the ground.

Department Activities:

Vacation week was very busy with answering calls.

Fireworks went very well and a good crowds at Mt. Cranmore and downtown at the park, no issues to report.

Emergency Calls:

The fire department has responded to 106 calls for the month of December.

The fire department has responded to 1031 calls year to end.

The fire department has responded to 12 calls for the month of January

The fire department has responded to 12 calls year to date.

123 calls down from 2008

Apparatus / Trucks:

Engine one pump overhaul has been completed and is back in service. They had to replace the front auto lube, two impellers, and relief valve, and bearings, wear rings and pump packing. The cost of the pump repairs was \$10,124.84 to do a complete pump overhaul.

Engine One load manager is giving us a problem and turning off the red lights when they should be on.

Equipment Issues:

Vent saw chain needs to be replaced. A new battery needs to be ordered for the thermal imager.

Purchase for New Equipment:

Replacement of the air compressor and air lines:

They have installed and tested all the new air lines in the station.

They now are waiting for the arrival of the new air compressor before they can continue with the installation process.

Chief Preece stated he would like to encumber \$24,000 from the 2009 budget for the following \$916.56 for the roof repairs to the rescue door and \$11,000 to reimburse the capital reserve fund for the replacement air tanks.

Commissioner Porter motioned Commissioner Santuccio seconded to encumber \$10,124.00 from the fire department 2009 budget to replace the pump on engine one in the amount of \$10,124. Motion carried by voice vote 3-0-0.

Commission Porter motioned and Commissioner Umberger seconded to reimburse the North Conway Fire Department Emergency Capital Reserve the United divers and fire tech and safety invoices for the repairs to the air tanks. Motion carried by voice vote 3-0-0.

Conway Village Fire District

The appendix spells out what Conway Village fire district is responsible for paying. We will insert a percentage of superintendent's, office manager and secretary's payroll into the agreement. Superintendent Bernier explained that on page 2 of the addendum is an example how the revenues would be divided up. 40% of the revenues would go to Conway Village Fire District and 60% of the revenues will stay in the North Conway Water Precinct. This is the fairest way to cost share the revenues and Conway Village Fire District should be given a share of the revenues. Commissioner Umberger stated

the Precinct does not charge a fee for septage received within the North Conway Water Precinct and noted we will still not charge our constituents.

Included in the agreement will be diesel costs for the sewer pickup used to check and maintain equipment.

Paul DegliAngeli questioned if he could carry a copy of the addendum to the Conway board meeting tomorrow and a copy was provided to him. Appendix A shows how the charges attributable to the Conway Village Fire District for the district to bring septage to the North Conway Treatment Plant. Mr. DegliAngeli explained one of the benefits of joining the two systems gives you a larger base to cover expenses. Another benefit is you have a facility that is 12 years old already and has not yet reached 50% capacity.

Conway Village Fire District will pay a hookup fee in the amount of \$4.6 million lump sum to the precinct. The Conway Village Fire District has not yet made a decision to bring septage to the North Conway water precinct treatment plant. The Conway Village Fire District wants to see what the cost would be on a percentage basis. Mr. DegliAngeli suggested the precinct separate out the wastewater treatment plant budget from the sewer department operating budget.

Mr. DegliAngeli stated Rural Development is very much in favor of the North Conway Water Treatment Plant become a regional facility. Mr. DegliAngeli and we will take the appendix to the Conway Village Fire District.. Mr. DegliAngeli stated it is extremely important to make sure this document is transparent.

Superintendent Bernier stated in the 2011 budget he will separate collection system expenditure lines for the wastewater treatment plant.

Bill Hounsell stated that Rural Development has 75% grant funding for disadvantaged communities with a high user rate. Conway Village Fire District will need to complete a preliminary engineering study and an environmental assessment for the project. This money is available at a rate of 2.54% for 30 years and this project needs to be on the fast track. Commissioner Umberger stated it is up to Conway Village Fire District to get this project moving.

Superintendent Bernier explained any grant dollars left over from any past project, we have been successful in asking for those funds to be applied to other projects. Superintendent Bernier stated every single dollar left over from Contract #6 can be moved into Contract #7. The Precinct is looking at Contract #8 for \$11 million at 75% grant funding with an interest rate of 2.375% for 30 years. This is an additional savings to

the Precinct of approximately \$1 million in interest costs. The Precinct will start the preliminary engineering and assessment for Contract #8 shortly.

Superintendents Report

Signed contracts for Phase I & II Green Energy Alternative projects, also signed contract for Artist Falls Pump Station Upgrades. Looks like all projects will be under construction by April 2010.

Received notification from NHDES regarding Well #6 water testing and DES agrees to waive some of the testing prior to the production well becoming active.

Completed meter readings for 4th quarter billing of 2009

Held pre bid meeting regarding Contract 7 project

Dewhurst law firm completed ROW certificates and Attorney's opinion letter.

Well#3 pump motor exploded last week and the well is off line until we can facilitate repairs, in the interim we have put well#2 back on line until #3 is back into production. We will have use capital reserve funds to make long term repairs to said well.

Motion of Commissioner Porter seconded by Commissioner Santuccio to authorize Superintendent Bernier to expend up to \$30,000.00 from the Water Capital Reserve replace the pump at Well #3.

Ordered for the second time a new FDDA circuit from Fairpoint communications for the Wal-Mart Pump station.

Meeting with RD regarding Contract 8 went very well RD is of the opinion that the Precinct could qualify for up to 75% Grant and that we strive for this. Most important was the 2.375% interest rate for systems that address health & safety issues (I believe the precinct can make a very compelling argument for loan monies at this rate).

We should consider replacing the old 28 inch Craftsman snow blower with a new one (existing blower has a broken gearbox). I would recommend an Aries from Lucy Hardware or a Honda from Profile motors.

Motion of Commissioner Porter seconded by Commissioner Santuccio to encumber \$2500 from the sewer department 2009 operating budget for the replacement of the snow blower. Vote carried by voice vote 3-0-0.

Signature documents

Motion of Commissioner Santuccio seconded by Commissioner Porter to sign the commitment letter for Contract #7 temporary funding with Northway Bank in the amount of \$3,935,000 at the interest rate of 3.27%. Motion carried by voice vote 3-0-0.

Motion of Commissioner Porter seconded by Commissioner Santuccio sent to to sign the commitment letter with citizens Bank in the amount of \$422,000 at the interest rate of 3.25% for two years for the final force agreement payments for Contract 4. Motion keep carried by voice vote 3-0-0.

Sign Checks

Motion of Commissioner Porter seconded by Commissioner Santuccio to sign checks out of session. Motion carried by voice vote 3-0-0.

Non Public Session

Motion of Commissioner Santuccio seconded by Commissioner Porter to enter non-public at 11:38 a.m. for a personnel matter as allowed by RSA 91-A: 3, II (c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Motion carried by roll call vote – Umberger –aye, Porter – aye and Santuccio – aye.

Reentered public session at 12:45 a.m.

Commissioner Umberger stated that during the non public session, the Board agreed to a merit bonus for Chief Preece and have instructed him to include in the fire department budget funding for management courses.

Commission Meeting 1/6/10

Adopted: 2/3/10
As Written

Adjourn

Having no further business to come before this public meeting **Commissioner Porter motioned and Commissioner Santuccio seconded to adjourn this public meeting at 12:50 PM. Motion carried by voice vote 3-0-0.**

Respectfully,



Kristine M. Cluff
Recording Secretary