

Commission Meeting
Minutes
November 25, 2009

The Commissioner's convened at 10:00 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Commissioner John Santuccio, Superintendent David Bernier, and Recording Secretary Kristine Cluff.

Chairman Umberger called the meeting to order at 10:00 a.m.

Motion of Commissioner Porter seconded by Commissioner Santuccio to take the agenda out of order. Motion carried by voice 3-0-0.

Minutes

Motion of Commissioner Porter seconded by Commissioner Santuccio to accept the public and nonpublic minutes of November 12, 2009. Motion carried by voice vote 3-0-0.

Fire Department

As Chief Preece is not available this will be carried to the next meeting.

Other Business

Board of Commissioners scheduled a public hearing for December 9, 2009 at 10:00 a.m. to 10:30 a.m. to review and discuss the revised sewer rules and regulations.

There was a short discussion relative to the December 23, 2009 regular board meeting. It was agreed the board meeting will be held as scheduled.

Superintendent' Report
(copied from Superintendent's Report)

Attended meeting in Concord regarding Water Infrastructure Sustainability funding, discussed with Harry Stewart the ability to use SAG funds to leverage more monies from EPA for NH.

Authorized L.A. Drew to complete last 100+ feet of sewer along Dixey Court (approx cost \$4,500-\$5,000). Superintendent Bernier reported he has sent letters to Dixey Court homeowner's regarding hooking up to the sewer line.

Superintendent Bernier attended Boston Builders Association meeting in order to drum up interest in our green energy projects and our pump station upgrade. Found several geothermal companies and several solar array companies who were very interested in a project the size and scope of ours. (Superintendent used a vacation day for this endeavor). Commissioner Porter stated as he was on Precinct business this should not be deducted from vacation time and the Board agreed.

Superintendent Bernier met with Franz Vail from NHDES regarding funding our last 4 sewer projects via SAG.

Many homeowners continue to hook up along contract 6 sewer project.

Conducted bid opening for Phase I (Solar Project) on Monday apparent low bidder was Waterline Alternative Energies out of Seabrook NH with a bid of \$947,947.00. Bids ranged as high as \$1,500,000.00 with 3 bidders close to low bid which is what you really want to see. Karen Umberger questioned if this was the solar portion of Alternative Energy. Superintendent Bernier noted with the bid received this will allow the precinct to do all the work we wanted and possibly more panels. Jennifer Osgood noted the precinct is waiting for bids on the face to alternative energy project which is the heating and cooling through the geo thermal wells.

The Precinct Received "Use and Occupancy Agreement" signed and approved by the AG and the NHDOT bureau of Rails & Transit. This eliminates the need for another pump station and will save the precinct approximately 1/2 million dollars.

Contract 7 will be advertised possibly next week as we wait for two minor easement issues which I was told on Tuesday were in the mail. The opinion of counsel letter and RD forms are filled out and ready to go as soon as the book and page numbers for the registry are entered.

Well#6: CDM and I will be meeting this afternoon to discuss the permit conditions relating to said well. The precinct has received a permit for Well #6 but it is not exactly what we wanted and we hope we can provide enough information to present an argument to the DES for what we want.

Conway Village Fire District Sewer Interconnection – Commissioner Janine Bean and
Superintendent Gregg Quint

Superintendent Bernier passed out a report addressing the concerns with the interconnection that have been previously discussed with Underwood Engineers, Paul DegliAngeli, and the Precinct. Hopefully, with this report, we can enter into a draft memorandum of agreement.

Commissioner Umberger recessed the meeting at 10:28 a.m. so that everyone could take the time to read through the report.

Commissioner Umberger called the meeting back to order at 10:40 a/m. Commissioner Bean from Conway Village fire district stated the district is looking for buy in figure costs and future rates and how this is going to impact Conway Village Fire District . Superintendent Bernier stated he would have the same concerns and expects Conway Village Fire District will want to see all of the employees and what percent of their salaries is going to reflect in the interconnection agreement as well as the operational costs.

The Precinct's sewer department budget is geared to the operations of the sewer department. For the interconnection, the precinct would have to break out costs for just the wastewater treatment plant. The precinct would also have to look at the revenue side of the interconnection for septage revenues as Conway Village Fire District would be entitled to septage revenues. Paul DegliAngeli stated the Conway Village Fire District has identified only a few concerns and is desiring to look into a draft MOA between the two boards.

Motion of Commissioner Porter seconded by Commissioner Santuccio to draft an intergovernmental agreement for discussion purposes of a sewer interconnection agreement between Conway Village Fire District and the North Conway water Precinct. Motion carried by voice vote 3-0-0.

Karen Umberger questioned if this means Conway Village Fire District septage will come to the North Conway Water Precinct. Commissioner Bean stated no - Conway Village Fire District is asking for more information for the formula on certain costs to develop an MOA. It was agreed the MOA would be ready for each entity to present at their 2010 annual meeting. It was also agreed that report received today is a good starting point. Superintendent Bernier stated this addresses a lot of concerns with regard to the buy in. Paul DegliAngeli stated Conway Village Fire District will create a template for the memo of agreement utilizing the report presented today. It was agreed that time is of the essence and the warrant articles will need to be prepared and it was suggested a

committee be made up from entity to set up a workshop for the memo of agreement. This committee will call meetings as frequently as needed. Commissioner Umberger stated with the intergovernmental agreement this should make Conway Village Fire District eligible for grant funding.

Motion of Commissioner Porter seconded by Commissioner Santuccio that one Commissioner from the North Conway Water Precinct and Superintendent Bernier and a representatives from the Conway Village Fire District, Paul DegliAngeli from the Town of Conway will work as a committee on the intergovernmental agreement for sewer. Motion carried by voice vote 3-0-0.

CDM Documents for Signature

Motion of Commissioner Porter seconded by Commissioner Santuccio to authorize superintendent Bernier to sign the Construction Services Agreement for the Alternative Energy Project Phase 1 and Phase II with CDM. Motion carried by voice vote 3-0-0.

Motion of Commissioner Santuccio seconded by Commissioner Porter to authorize Superintendent Bernier to sign Amendment #1 for the Large Groundwater Permit and Design of the River Road Well Field Treatment and Control Building for Well 3 and proposed number Well #6 . Motion carried by voice vote 3-0-0.

Public comment

Karen Umberger questioned at the last meeting the precinct agreed to purchase the water meters for Kearsarge Estates and wondered the status and if there is a timeframe for this. Superintendent Bernier stated he spoke with the meter and backflow coordinator yesterday to order the meters and have them installed by the end of December 2009

Sign Checks

Motion of Commissioner Porter seconded by Commissioner Santuccio to sign checks out of session. Motion carried by voice vote 3-0-0.

Adjourn

Motion of Commissioner Porter seconded by Commissioner Santuccio to adjourn this public meeting at 11:27 a.m. Motion carried by voice vote 3-0-0.

Respectfully,



Kristine M. Cluff
Recording Secretary