

Commission Meeting
Minutes
July 8, 2009

Second Quarter 2009 Night Meeting as required by the Precinct By-laws.

The Commissioner's meeting convened at 7:00 p.m... in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Commissioner Santuccio, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Meeting called to order by Chairman Umberger at 7:00 p.m.

Minutes

Motion of Commissioner Porter seconded by Commissioner Umberger to accept the public minutes and non public minutes of 6/24/09 as written. Motion carried by 2-0-0

Fire Department
(copied from Chief's Report)

Membership:

The department currently has 43 members and we would like to welcome William Jaquith and Jarett Manno to the department as our newest voted in members to the Fire Department. Currently, there is one member on probation that is not meeting the training requirements, left phone messages but has not received a return call.

Personnel:

The EMT class is completed and the five members have taken the State practical exam and passed. They will now be completing the written test over the next month. The written test is computer generated based upon the EMT's skills and abilities. This is a much better format than all EMT's taking the exact same test.

Training:

Monthly training for the Department was setting up and course to knock over a target and remove the rescue dummy from a tight area, this was a timed exercise. Engine Three training will class B foam training for haz-mat issues. Rescue training possibility of going to Monkey Trunks for high angle rescue training in Tamworth.

Department Activities:

The department set up a camp fire safety day at Hannaford's on July 3, 2009 which went very well and was well received by the customers. The fourth of July proved to be a busy day for the department with 11 calls.

The fireworks display had a failure during the show, when one six mortar when off inside off the tube causing a stop in the show for a few minutes to make sure the other tubes was still safe to shoot the remainder of the show

The department is hosting a fireworks safety class and inspection on August 22, 2009 and Chief Preece has invited Conway Police Department to participate as they are the enforcing agency.

Emergency Calls:

The fire department has responded to 75 calls for the month of June and 31 calls for the month of July bring our year to date total to 495 calls.

Apparatus / Trucks:

Engine One the ladder lifting cylinder is still on order and still waiting for the parts to make the repairs.

Tower Two oil samples came back with no issues.

Equipment Issues:

Tower Two power steering tank was replaced by e-one under warranty

Purchase for New Equipment:

Training Hours:

Chief Preece presented the training hours from November 2008 to May 2009.

Seavey Street:

Chief Preece reported that time was spent locating the corners and that we still remain within the ten foot setback on the Decades side of the building. Couple more small trees will need to be removed. Chief Preece expects to receive the building permit shortly. Due to the weather, we have not been able to pour the foundation.

Old Business

Special Meeting:

The special meeting has been scheduled for August 20, 2009 pertaining to three stimulus warrant articles – Artist Falls Pump Station (changing the authorize from \$222,000.00 to \$300,000.00 and the acceptance of ARRA funding), Alternative Energy (originally adopted at the 2008 annual meeting – special meeting will approve 2.4 million dollars and this also has received ARRA funding. The Precinct will need to provide \$110,000.00 in local share money and the last article will be relative to Contract #7 the installation of sewer in the Ash Street and Maple Street.

We are not sure if a separate bond hearing twenty five days out will be necessary or if we can schedule one within the one session option of the special meeting as allowed by the stimulus rules. This will be coordinated with Attorney Steve Judge and the Department of Revenue Administration. Prior to the meeting, we will contact Tom Eastman for an informational story in the CONWAY DAILY SUN.

Superintendent's Report
(copied from Superintendent's Report)

Mechanic Street: retaining wall has been completed, all water and sewer service work is complete with the exception of removing the old fire hydrant at the corner of Oak Street and the installation of sewer inverts and frame & cover placement. Town of Conway will be moving in before the end of the month to complete 800' drainage. Residents will endure a little longer construction period but will not have to go through another season of construction. This will relieve Park Construction of some paving and will be a cost savings of \$30,000.00 – \$37,000.00. NCWP was to pay for the temporary paving and Superintendent Bernier thought consideration should be given to paying this money to the Town of Conway for permanent pavement.

Kearsarge road: north end sewer completed as well as Whitaker lane; crews are now working on south section heading towards skimobile road.

New loader has arrived, pleased to note that the machine came in with a few options which were not charged to the precinct. This included a CD player, roll down sun screen and Michelin tires.

Completed and submitted both Artist Falls and the Green Energy economic recovery and reinvestment act (ARA) fund packages and forwarded same to NHDES for approval. We were notified by DES that we need to amend language for the green energy project along with the Artist Falls project to include specific ARRA funding language. Many communities like NCWP who were proactive are in need to include the same specific language. The appropriate language will be reviewed with legal counsel, DES and DRA

Completed reading water meters for 2nd quarter billing, meter crew has returned to testing last few backflow preventers.

Met with CDM to go over initial specifications for the construction of Well#6 and submitted final report for Well#6 to NHDES.

We are beginning to see activity with residents hooking up to sewer along Intervale crossroads.

We continue having problems with Rural Development and CDM regarding engineering fees and resident fees. Superintendent Bernier informed rural development he would move to resolve this issue and asked RD to let me know what their expectations are. He has also asked Rural Development to provide him with a range of fees for engineering costs.

Attended meeting with CVFD along with Bill Hounsell regarding the interconnect study. The meeting was well received and afterwards Superintendent Bernier met with Underwood Engineers to go over the draft sewer user fees for CVFD. Commissioner Bean of CVFD asked what it means for CVFD to come to the NCWP facility. Superintendent Bernier explained it takes out the discharge to the Saco River, eliminated the need for the EPA Permit and five year renewals, eliminates dealing with the Maine DEP and that does not include the money saved on the O & M side. Superintendent Bernier provide the Commissioners a spreadsheet showing the cost of running this plant at \$858,030.00. If CVFD comes on board, the Precinct would have to hire an additional person for sewer, minimal increase to electrical and chemical costs bring the cost to \$969,030. This is far less cost to CVFD than hiring four additional staff for a treatment facility. Superintendent Bernier noted that sewer rates could possibly be lowered by 20% and buy in fees could be used to reduce taxes. The CVFD sewer study has been completed by CDM and is in draft form. Mike Walsh of CDM is currently refuting some of the numbers provided by CVFD and will write to Sharon Nall and Mitch Locker at DES. The Precinct will be rerating the WWTF from 1.5 gpd to 2.8gpd. Karen Umberger questioned if the spreadsheet numbers were operations costs and if CVFD was still arguing the buy in fee – yes this is the operating cost and no CVFD is now comfortable with the buy in fee. Underwood Engineering now realizes they omitted some items when compiling their number. Items not take in to consideration were the 1.4 million dollar cost for the land, and pre-engineering costs.

Superintendent Bernier stated Matt’s Painting of Intervale was going to present a proposal for cleaning the Administrative Building. Plant Operator McDonald has taken care of this. However, staff has not been able to paint the process building and Matt’s Painting has presented a proposal of \$3,990.00 to clean, prep and to provide the materials to paint the process building. **Motion of Commissioner Porter seconded by Commissioner Santuccio to authorize Superintendent to move forward with painting the Process Building. Motion carried by voice vote 3-0-0.**

Public Comment

There was no public comment at this meeting

Sign Checks

Motion of Commissioner Santuccio seconded by Commissioner Porter to sign checks out of session. Motion carried by voice vote 3-0-0.

Non Public

Motion of Commissioner Porter seconded by Commissioner Santuccio enter non-public for a personnel matter at 7:50 p.m. under RSA 91-A: 3, II (a) – The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or investigation of any charges against him, unless affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Motion carried by roll call vote – Umberger – aye, Porter – aye and Santuccio- aye.

Reentered Public Session at 8:20 p.m.

Adjourn

Having no further business to come before this meeting, **Motioned by Commissioner Porter seconded by Commissioner Santuccio to adjourn this public meeting at 8:21p.m.**

Respectfully,



Kristine M. Cluff
Recording Secretary