

Commission Meeting
Minutes
June 24, 2009

The Commissioner's meeting convened at 10:00 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Commissioner Santuccio, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Meeting called to order by Chairman Umberger at 10:00 a.m.

Commissioner Umberger reminded everyone the next meeting is a night meeting on July 8, 2009 at 7:00 p.m. at the Precinct Office.

Motion of Commissioner Porter seconded by Commissioner Santuccio to take the agenda out of order to accommodate Enernoc presentation and Attorney Michael Brooks.

Enernoc Presentation- Matt Eisendrath

Superintendent Bernier explained the Precinct entered into an agreement a number of months ago with Enernoc where they call us to self generate power (i.e. through our plant generator). Just participating in the program brings in revenues of close to \$5,000.00 and if we actually generate power they pay above and beyond if an event occurs.

Mr. Eisendrath is now here to explain the Enernoc Program of buying power on the open market. We would participate in the Demand Response Program. Enernoc will work with vendors on behalf of the Precinct to purchase kilowatt hours at reduced rate and the Enernoc fee would be transparent to the Precinct. However, Enernoc will make clear to the Precinct their fee. Enernoc would put together a contract on behalf of the Precinct and if the contract can't be sold on the open market, the Precinct is under no obligation to Enernoc to sign the Contract. No documents were signed at this meeting and the Board will review the program.

Attorney Michael Brooks – Easement Matter

Attorney Brooks stated this matter needed to be held in non public session. Chairman Umberger agreed to enter into non public session at 10:36 a.m.

Reentered Public Session at 10:50 a.m.

Chairman Umberger stated that as Justin Hussey is present they will take him next as not to keep him waiting.

Justin Hussey

Basically wanted to update the Board on Well Field at #4, the trees have been cut. He has probably \$20,000.00 into the field and hasn't harvested a crop to date but that is to be expected. He is intending to bush hog the field and start seeding the first 50 acres. There have been some complaints because it is hard for people to see what is going on and envision what it is going to look like down the road. Basically, we are putting the field back to the way it used to be.

Mr. Hussey stated that he caught the tail end of the last Precinct meeting on Valley Vision and would like to explain land spreading. He can guarantee the smell was not from land spreading. Mr. Hussey purchases bio-solids from RMI out of Concord, New Hampshire and is the odor that everyone smelled. A permit is not required to spread bio-solids. Mr. Hussey stated because of the smell they try to turn it into the land as quick as possible and they are well within the setbacks required.

Mr. Hussey explained he only spreads septage through Otis Quint & Sons and they are permitted by the State of New Hampshire. Mr. Hussey charges Quint \$.05 per gallon and Mr. Quint in turn charges this to his customers along with a disposal fee. Mr. Hussey conducts three to four soil samples per year for the state depending on how many gallons have been spread. When the weather conditions are rainy, the field is too muddy to land spread. Also, when land spreading, the field are turned daily. The fields are alternated on a yearly basis by land spreading one year and the next year planting corn.

The corn is a high user of the nitrogen left by land spreading and it is then fed to the cows. Mr. Hussey stated the state will come in and do spot checks. The permits issued by the state are for valid for five years. They test for metals, heavy metals and ph. Mr. Hussey stated that he is currently working probably between 600-700 acres. Mr. Hussey explained that land spreading and spreading of bio-solids is the oldest way of recycling. He encouraged the board to call him if there any questions or issues.

Minutes

Motion of Commissioner Porter seconded by Commissioner Umberger to accept the public minutes of 5/27/09 and 6/10/08 as written. Motion carried by voice vote 2-0-1 with Commission Santuccio abstaining as he was not present at either meeting.

Fire Department (copied from Chief's Report)

Membership:

41 Members: one pending new application waiting for the interview and membership to vote on the applicant. One member on probation is not meeting the training requirements.

Personnel:

We are currently conducting interviews and checking on backgrounds for the administrative assistant position. A firefighter injured his arm. He is fine and there is no loss of work – he is just a little sore.

Training:

Department members will be doing truck waxing and equipment cleaning on June 29, 2009
Rescue training on carry out went very well and much needed to refresh our skills.

Department Activities:

The meeting room has been repainted and cleaned up. It has been 30 years since the last time the walls have been painted and cleaned up, and this has been a team effort to do this job from the fulltime staff to the members helping us to do this job. It really looks good.

Working with businesses on code issues and to bring them into compliance. We will be providing fire protection detail at Depot Road for the moving of the transformer on Tuesday night this week and Monday night next week. The Marino Company will be paying the Precinct for this detail service at the approved rates. We are gearing up for the fourth of July for staffing needs and coverage. Chief Preece anticipates because the holiday falls on Saturday there will be a bigger draw.

Emergency Calls:

The fire department has responded to 53 calls for the month of June.
The fire department has responded to 442 calls year to date.

Apparatus / Trucks:

Engine One the ladder lifting cylinder is still on order.
Rescue needs a truck battery and the starter replaced this week. We were having trouble starting it.

Equipment Issues:

The two light fixtures which kept shutting off when they got warmed up. We replaced them with new light fixtures and energy efficient ones. (Pope did the work)

We replaced the last two long boards on rescue that was not x-ray friendly.

The department received a couple of thank you letters and Commissioner Umberger read them.

Chief Preece also report that Superintendent Bernier will attend the Town of Conway Planning Board meeting regarding the Seavey Street Garage Project.

Commissioner Umberger asked Chief Preece when the Board could have the next spreadsheet on training hours and Chief Preece will have it for the next meeting.

Old Business

Potential Special Meeting:

Superintendent Bernier stated he has spoken with Attorney Judge and it would be cleaner if we rescind Contract 7 article and create a new article. The Board will be notified as soon as the details are completed.

Superintendent's Report (copied from Superintendent's Report)

Contract 6: Mechanic Street retaining wall construction is now completed as well as all remaining water main related work. The Town is trying to coordinate the construction of the road this year in order to save money and limit the hindrance of completing the work in another year or two.

Kearsarge Road: Park is proceeding well along road, has not encountered any additional ledge outcrops since first week of construction, crews are in the process of completing the north end of the contract and are in the process of installing sewer services concurrently. In addition, I have released the southernmost portion of the project for construction considering the fact that we have enough money left over to this portion as well. This will put the Precinct in a much better position for Contract 7.

Superintendent Bernier stated he has requested the contractor provide better signage to the Kearsarge Post Office. This has been very confusing for the elderly and it has not been very clear how to get through to the post office. Also, we will be able to sewer 1600' of sewer the vicinity of Westervelt's with contingency money from Contract 6 and eliminate this from Contract 7.

Contract 7: Best News Ever! Contract 7 monies approved \$ 3,935, 000 in loan @ 2.75%, \$4,255,000 of Grant and \$110,000 of local share for a total of \$8,300,000. Continuing to work on easements and providing information to Attorney Tom Dewhurst. However, we have received \$160,000 in buy fees from the Marriott. Superintendent Bernier is in hopes of having Contract #7 out to bid early to late fall.

Green Energy Project: Completed the electrical and heating cost information to CDM, scheduled site visits for CDM to inspect existing HVAC. Discussed various cost benefits from Wind, Solar and Geothermal, Found wind to be below adequate pay back with wind speeds averaging less than 6 meters per second which is below the sustained recommendation. Agreed that Geothermal would be the best payback with deep wells for each building and stand along heating for each, in addition it was agreed that the precinct could also consider solar with a 140 kW system which would further reduce our electrical cost by 14%.

Superintendent Bernier explained the solar panels would be placed on the right hand side of the road coming into the plant very close to where the electricity comes into the plant. Commissioner Umberger questioned the use of wind turbine and Superintendent Bernier explained we may use one small wind turbine. Commissioner Umberger state if wind turbines are not feasible then why it spends the money.

Crew completed all but one of the remaining fire hydrants on Kearsarge Road; in addition they in the process of testing all backflow preventers. The Precinct is short staffed and it is difficult to get everything done.

CVFD & NCWP Sewer Interconnect Study: Draft agreement is in hand for your purview, no major issues to report which would inhibit the possibility of interconnection.

Completed 2009 Water Quality Report and sent it to the printer

Completed the draft review of Well #6 final reports and discussed same with Jennifer Osgood prior to submittal with NHDES. The study goes into detail for a full build out to 2030 and the 2.0 million dollar upgrade to this facility. We have also discussed the potential rerating of this the treatment plant from 1.5 million gallons per day to 2.3 million gallons per day. Superintendent Bernier doesn't see any impediments for the NCWP/CVFD interconnection for sewer.

Commissioner Umberger stated the Precinct received a couple of letters and read one from Paul Barton regarding his appreciation to the staff and Northeast Earth Mechanics for the job done on Depot Road. The other letter was from the NH Municipal Bond the will be saving approximately \$134,000.00 on one our bond issues. A representative from the Bond Bank will attend a meeting to present the check.

Signature Documents

Motioned by Commissioner Porter seconded by Commissioner Santuccio the Board of Commissioners authorize Superintendent David Bernier on behalf of the applicant (i.e. North Conway Water Precinct) to file an application with regard to the Alternative Energy Improvements to reduce energy costs for the North Conway Water Precinct for a loan to be made in accordance with New Hampshire Code of Administrative Rules Chapter ENV-Wq-500; that if such loan to be made, the applicant agrees to repay the loan as stipulated in the loan agreement; and that said Superintendent Bernier is hereby authorized to furnish such information and to take such other action as may be necessary to enable the applicant to qualify for the loan; and that said Superintendent Bernier is hereby designated as the authorized representative of the applicant for the purpose of furnishing such information, data and documents pertaining to the applicant for a loan as may be required; and otherwise to act as the authorized representative of the applicant in connection with this application; certified copies of this resolution be included as part of the application to be submitted and that if such loan be made, the applicant agrees to make provisions for assuming proper and efficient operation and maintenance of the facilities after completion of the construction thereof. Motion carried by voice vote 3-0-0.

Motioned by Commissioner Porter seconded by Commissioner Santuccio the Board of Commissioners authorize Superintendent David Bernier on behalf of the applicant (i.e. North Conway Water Precinct) to file an application with regard to the installation of new automated screenings equipment in the Precinct's Artist Fall Pump Station for a loan to be made in accordance with New Hampshire Code of Administrative Rules Chapter ENV-Wq-500; that if such loan to be made, the applicant agrees to repay the loan as stipulated in the loan agreement; and that said Superintendent Bernier is hereby authorized to furnish such information and to take such other action as may be necessary to enable the applicant to qualify for the loan; and that said Superintendent Bernier is hereby designated as the authorized representative of the applicant for the purpose of furnishing such information, data and documents pertaining to the applicant for a loan as may be required; and otherwise to act as the authorized representative of the applicant in connection with this application; certified copies of this resolution be included as part of the application to be submitted and that if such loan be made, the applicant agrees to make provisions for assuming proper and efficient operation and maintenance of the facilities after completion of the construction thereof. Motion carried by voice vote 3-0-0.

Commissioner Porter stated Superintendent Bernier deserves a complete vote of confidence on this matter. Superintendent Bernier stated he can only do it with the help of staff. Superintendent Bernier stated the staff at here is excellent and the crew is short staffed and we are getting a lot done.

Public Comment

Bill Hounsell stated how exciting it is the Precinct we can get the 8.3 million dollars and by Jennifer Osgood and others attending meetings made the difference. It shows how progressive this Board is to allow this to happen and they should pat themselves on the back.

Sign Checks

Motion of Commissioner Santuccio seconded by Commissioner Porter to sign checks out of session. Motion carried by voice vote 3-0-0.

Non Public

Enter Non Public

Motion of Commissioner Porter seconded by Commissioner Santuccio enter non-public for a personnel matter and sewer matter at 11:55 a.m. under RSA 91-A: 3, II (a) – The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or investigation of any charges against him, unless affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Motion carried by roll call vote – Umberger – aye, Porter – aye and Santuccio- aye.

Remainder of the minutes taken by the Board of Commissioners

Respectfully,



Kristine M. Cluff
Recording Secretary