

Commission Meeting
Minutes
June 10, 2009

The Commissioner's meeting convened at 10:00 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Meeting called to order by Chairman Umberger at 10:00 a.m.

Minutes

**Motion of Commissioner Porter seconded by Commissioner Umberger to accept the public minutes of 5/27/09 as written.
Motion carried by voice vote 2-0-0.**

Fire Department
(copied from Chief's Report)

Membership:

41 Members: one pending new application waiting for the interview and membership to vote on the applicant.
Mike Boucher resigned from the fire department.

Background checks will update the Board at the meeting on what the Precinct needs to do.

Chief Preece stated that HB315 passed in January 2009. If a municipality does a criminal background check, they must follow the procedures for the finger print requirement. Commissioner Umberger questioned if the Precinct requires a background check and the answer is yes. Conway Police Department charges any Conway resident \$10.00 for the ink or live scan finger prints. The application to the state has two options – one for the live scan at a cost of \$44.25 plus the \$10.00 CPD charge or ink scan at a cost of \$55.00 plus the CPD charge. When this started there was a cost of \$5.00 and now we are currently up to \$25.00 without the finger print. Superintendent Bernier stated it now becomes \$65.00 for a candidate to become a call fire fighter. Perhaps consideration should be given to after they have gone through the probationary period and they are a member in good standing and have met all the requirement considering reimbursing them. Commissioner Porter stated they are going to earn money and that is the cost of getting the job. Chief Preece noted he is not going to get people and the cost is going to prohibit people from doing community service. Superintendent Bernier noted maybe consideration should be given to a line item in the budget. Commissioner Porter is against reimbursement and Commissioner Umberger would consider reimbursement after probationary period. This will be table until Commissioner Santuccio returns.

Personnel:

We received 102 applications for the administrative assistant job; we have gone through them and will start set up interviews this week and next week.

Training:

Department training for June went very well with all mutual aid departments participating in Tanker shuttles. Tower Two will be doing pump and ladder training and Rescue will be training on carry outs.

Department Activities:

The department issued Certificate of Occupancy for the follow locations
Hillbillies 218 seat restaurant, Black Grill 130 seat restaurant, Village Cigar Shop 30 seats; they moved to their new location north of the village.

Emergency Calls:

The fire department has responded to 72 calls for the month of May.
The fire department has responded to 22 calls for the month of June.

The fire department has responded to 411 calls year to date.

Apparatus / Trucks:

Engine One ladder lifting cylinder needs to be replaced; it is no longer working and has a seal blown out, cost to replace \$628.50 for parts, we can change it out in house.

Equipment Issues:

The two new SCBA bottles that was ordered has arrived and they were installed into the air truck. The truck is now back in full service.

Purchase for New Equipment:

The 1 3/4" hose we order two weeks ago has come in and has been inventoried and placed in service.

Special Meeting Update

Superintendent Bernier stated we talked about a special meeting at our last meeting and we are very close to meeting the grant/loan distribution on Contract 7/8. Hopefully, we will hear within the next couple of weeks and would like to include this in the special meeting. Superintendent Bernier is very confident the Precinct will receive something amenable to the voters. Once we hear, then we will schedule the special meeting.

Night Meeting

The night meeting will be held on July 8, 2009 at 7:00 p.m. at the Precinct Office.

Superintendent's Report
(copied from Superintendent's Report)

Contract 6: Mechanic Street all Sewer and Water main work is complete, bacteria samples were taken on Monday, and Crews started with the installation of water services on same, this work should be completed by the end of the week providing the bacteria samples are clean.

Intervale Crossroads & Dinsmore Road: All base paving is complete in this area; top course paving is scheduled for next week.
Kearsarge Road: Park is proceeding well along Road, has not encountered any additional ledge outcrops since first week of construction, crews expected to be in front of Isaac Merrill House by end of week, I have instructed CDM to complete the Sewer work and move the manhole North in order to pick up Mrs. Murphy's residence and her neighbor across the street.

Kearsarge Estates: Has been running well as of late, new pressure control valve is operating as planned and emergency generator functioned without incident during last week's brief power interruption.

Contract 7: Continue working easements and providing information to RD for funding. Spent several hours with RD engineer discussing scope of work, one small negative is the fact that RD cannot include the cost of survey work and borings conducted to date on the design of Contract 8; these cost could be reimbursed by RD if and when the NCWP makes application for contract 8 with RD in the future.

Green Energy Project: Complied electrical and heating cost information to CDM, scheduled progress meeting for week of June 15, 2009

Crew started replacing fire hydrants on Kearsarge Road; in addition they have worked on raising manhole structure on Intervale Crossroads and Kearsarge Road.

CVFD & NCWP Sewer Interconnect Study: Attended meeting in Concord last week with CDM and HNDES staff and the meeting was a huge success. DES agreed that the NCWP Wastewater Facility could be rerated from its existing 1.5mgd flow to 2.28mgd flow without much effort or capital expenses. DES agreed that the only bottle necks in acquiring rerating would be the Rapid infiltration basins and the need to increase the second anoxic tank sizing. This endeavor would make CVFD request of .6mgd possible without losing any of our facility's existing capacity, in fact this would leave a net increase in capacity. This would also save the NCWP millions of dollars in future capital.

Artist Falls Pump Station Upgrade: Need to consider holding special meeting to rescind original appropriation from \$222,000 and raise appropriation to \$300,000. Although this appears to be at an additional cost the project has become Stimulus Fund eligible and has 50% loan forgiveness. I would like to hold off on scheduling this special meeting until the NCWP receives official word on the funding package for contract 7. Based on these findings we may have to consider a special meeting in order to meet the appropriate funding requirements of RD which are slightly different than our article authorizations for funding.

Kearsarge Road Bike Path: Request from the Town to see if the BOC will offer the 20% match for this \$75,000 endeavor. (See TM's email).

Chief Preece stated that Superintendent Bernier came to an officers meeting and went over the new hydrant on his own time. Superintendent Bernier stated he was pleased to see the level of questions asked by the fire department and in particular the questions of Steve Seavey.

Public Comment

Maureen Westrick Forbes questioned if there was something in the by-laws that eliminated the sludge spreading. There is nothing our By-laws pertaining to this. Haulers are issued permits through the state. Landowners look at this a free fertilizer and is a money saving proposition. Consideration to a change should come as an ordinance through the Town and it should be someone else driving the vehicle and not the Precinct.

Non Public

Superintendent Bernier would like to enter non-public for a sewer issue. This was not noticed and will be posted and scheduled for June 11, 2009 at 11:30 a.m.

Adjourn

Having no further business to discuss at this public meeting, **Commissioner Porter motioned Commissioner Umberger seconded to adjourn this public meeting at 11:07 a.m.**

Respectfully,



Kristine M. Cluff
Recording Secretary