

Commission Meeting
Minutes
May 27 2009

The Commissioner's meeting convened at 10:00 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Meeting called to order by Chairman Umberger at 10:00 a.m.

Minutes

Motion of Commissioner Porter seconded by Commissioner Umberger to accept the public minutes of May 13, 2009 as written. Motion carried by voice vote 2-0-0.

Commissioner Umberger complimented the staff on the last two sets of minutes. They were very technical and appreciated the fine job.

Fire Department
(Copied from Chief's Report)

Background Checks:

Chief Preece stated he researched the new background check requirements and found the following: if the Precinct is going to require a background check, the Precinct will be required to do finger printing. This is an additional cost to the applicant of \$44.25 for the live finger print scan or \$55.25 for the inked finger print card. The Conway Police Department will charge someone (i.e. Precinct or Applicant) \$10.00 for the finger print process. Chief Preece suggested building a line item in the budget and after the applicant completes probation refund the background check fees.

Membership:

42 Members: one pending new application waiting for background check to come back.

Personnel:

Administrative Assistant Spofford submitted her resignation to take a full time position with more money and benefits. Her last day will be June 2, 2009.

Training:

Department training for June will be relay pumping and tanker shuttle on the upper West side Road; this will involve Conway, Redstone and Bartlett Fire Departments. Tower Two will be doing pump training. Rescue will be training on carry outs.

Department Activities:

The department issued Certificate of Occupancy for the follow locations:

Priscilla's 50 seat restaurant, Cardiac rehab, Nail Care 2, and Blue Mt. Massage Therapy.

Approved fire alarm plans for Hillbillies Restaurant.

Final inspection for Black Cap Grill will be done on Friday, May 29, 2009.

Emergency Calls:

The fire department has responded to 63 calls for the month of May.

The fire department has responded to 380 calls year to date.

The department is down 56 calls from 2008 at the same time frame.

Apparatus / Trucks:

Assistant Chief's truck had to be towed this morning. There is an issue with the fuel pump. This truck is scheduled for replacement next year.

Equipment Issues:

The two air bottles for the air truck were shipped this week and we should have them by the end of the week.

Purchase for New Equipment:

During hose testing we had 4 lengths of 1 3/4" hose that failed the test, and 2 lengths of 2 1/2" that failed the test.

Price per length for 1 3/4" is \$130.00 for a total of \$520.00

Price per length for 2 1/2" is \$179.00 for a total of \$358.00

Chief Preece stated the Department received a Certification of Recognition from the State for Rescue Unit as a non-transporting unit.

Karen Umberger asked the Chief if there were any extra defib units not being used, as there is only one unit at the middle school in Conway. Chief Preece stated there are some out there in the community but not sure where all of them are located. Chief Preece stated they could look and see if there is any grant money left and possibly get one through that process.

Bid Opening

Chief Preece sent out three invitations to bid for the Seavey Street Storage Garage to Gordon T. Burke & Sons, Glen Builders and L. A. Drew, Inc. and two bids were returned. One bid was submitted from L. A. Drew for \$188,536.00 and the other from Glen Builders in the amount of \$196,516.00. This is beyond the warrant article appropriation. After a short discussion, it was agreed to remove the East wall dormer and this brings the bids from Glen Builders to \$180,439.00 and L. A. Drew to 165,928.00. Superintendent Bernier offered to have the water department absorb the gravel costs and then have them reimbursed in 2010. Commissioner Umberger stated this cannot be accomplished because we would be mixing tax money with enterprise fund money. Superintendent Bernier stated this has been done in the past and Commissioner Umberger agreed but also stated that does not make it right. After another short discussion, it was agreed to remove the mezzanine/partition and the East wall dormer. This will now result in a bid from Glen Builders of \$163,710.00 and L. A. Drew of \$159,905.00. Chief Preece asked if there is money left at the end of the project the Board of Commissioners consider the completion of the mezzanine.

The electrical costs for this project is separate from this bid and the article breaks down as follows: building costs is \$142,390.00 plus the increase from the annual meeting of \$20,000 to upgrade the doors for a total building cost of \$162,390.00, disposal of onsite materials and debris is \$5,000.00 and the electrical costs is \$7,720.00. The site work portion of the building costs is \$9,890.00.

Motion of Commissioner Porter seconded by Commissioner Umberger the Board approve recommending \$159,905.00 as bid by L. A. Drew, Inc. and if sufficient money is left over from the \$185,000.00, the mezzanine would be built. Motion carried by voice vote 2-0-0.

Board of Commissioners signed the signature page of the L. A. Drew bid document after deleting the appropriate items (i.e. East wall dormer and Mezzanine). Kevin Drew will present a foundation plan sometime next week to start this project.

Potential Special Meeting

Superintendent Bernier stated the Department of Revenue Administration has determined the \$150,000.00 stimulus offset for the Artist Falls Road Pump Station cannot be used to offset expenses on the Artist Falls Pump Station project. Therefore, the Precinct will need to go back to the voters and ask for the additional appropriation of \$78,000.00 increase on this project. This project was originally approved for 222,000.00.

Superintendent Bernier stated he attended a meeting with CVFD and this was with regards to bringing their sewer to the NCWP. CDM is in the process of concluding the sewer study. Basically, it shows that with the built out in 2030 there is sufficient capacity at the plant to handle a full build out for both CVFD and NCWP. Al Firman of CDM noted it may be

necessary to upgrade the second anoxic zones. The cost would be approximately several hundred thousand dollars to not more than one million dollars. There is no significant reason why CVFD could not come on to the NCWP treatment plant. The study should be available by the end of June. Superintendent Bernier stated the Precinct could have an article for the warrant to allow the Precinct to enter into a Interconnection Agreement with CVFD for the purpose of accepting CVFD sewer. Commissioner Umberger stated that unless this deals with stimulus money, this cannot be part of the special meeting called for the use of stimulus money. Commissioner Umberger stated the two Boards were going to hold public hearings regarding the interconnection.

Commissioner Umberger questioned if the warrant article dealing with septage receiving is the next article to be considered under funded projects. Superintendent Bernier explained the next stimulus funded article would be the 1.5 aeration system and blower upgrade. Commissioner Umberger noted this article has been broken down into three phases and the Precinct needs to obtain fifty percent (50%) grant to loan on any part of the article. Superintendent Bernier stated that is correct. Commissioner Umberger questioned if this (i.e. upgrade article Artist Falls Pump station) needs a bond hearing and Superintendent Bernier stated no because this is funded through an existing amount of money through State SRF Program.

Superintendent Bernier stated it may be easier to rescind the existing article in the amount of \$222,000.00 and vote a new article with the correct appropriation of \$300,000.00. Mrs. Umberger suggested the Board of Commissioners call a budget committee meeting to make them aware of the change.