

Adopted: As Amended  
February 4, 2009

Commission Meeting  
Minutes  
January 21, 2009

The Commissioner's meeting convened at 10:00 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Commissioner John Santuccio, Superintendent David Bernier, and Recording Secretary Kristine Cluff.

Chairman Umberger called the meeting called to order at 10:09 a.m.

Minutes

Motion of Commissioner Porter seconded by Commissioner Santuccio to accept the public minutes of January 7, 2009 as written. Motion Carried by voice vote 3-0-0.

Old Business

Board was presented a budget packet with updated changes through Commission Meeting of January 7, 2009.

Superintendent's Report

- Attended Selectmen's meeting for Kearsarge Road widening project

Superintendent Bernier reported the Board of Selectmen concur with widening project but are towing the line with budget cuts. The Selectmen authorize Earl Sires, Paul DegliAngeli, David Bernier and Bill Hounsell to continue with project if grant funding is available. Commissioner Umberger is disappointed in the selectmen's decision since the funding was coming from a capital reserve fund. Commissioner Porter suggested the Board write a warrant article for the Precinct Warrant. Another suggestion was to ask the Town to cost share the project 50/50. Commissioner Umberger is not comfortable with cost sharing the expense

- Attended NHDES meeting regarding Obama Stimulus Plan for SRF's

A short discussion ensued on the stimulus package projects. Mr. Hounsell explained that it is going to be on the local level where NHDES and NHDOT will be deciding what projects will go forward. NHDES and NHDOT will only be looking at shovel ready projects. Board could also offer precinct taxpayers a warrant article for the Kearsarge bike lane. Put it before the people and let them make a decision how to proceed. Superintendent Bernier explained that North Conway Water Precinct and Conway Village Fire District are sitting in the position to receive stimulus money with their shovel ready projects. North Conway Water Precinct has \$8,000,000.00-\$10,000,000.00 worth of shovel ready projects ready to go. The Precinct could also be looking at 40% energy improvements at the waste water plant in areas such as the aeration project. Superintendent Bernier stated the Precinct could possibly obtain 75% debt forgiveness. No money was earmarked for drinking water projects. The state is also looking at 15% alternative energy projects such as wind and solar and this could go up to 75%. Superintendent Bernier stated the Precinct has 75 acres at the waste water plant and maybe the Precinct should look into wind turbines for power to the plant. The new wind turbines meet the height requirement for the Town.

Design build projects are becoming more amenable to the state. Superintendent Bernier and Bill Hounsell will be attending a meeting with Camp Dresser McKee to review all the Precinct's projects.

- Crews worked on many freeze ups – all have been owner's responsibilities: Superintendent Bernier suggested second home owners look into remote access to control heating systems through their computers.
- Plowed roads and hydrants
- Problem with Wal-Mart Sewer Pump Station

The Precinct has inherited a pump station and has no operating manuals. It is a different design than all of our other pump stations. We have been experiencing alarm problems. It may be possible to install a PLC (program logic controller) which will start and stop the pumps and float. This station is not tied into the Scada system. When there is a problem at the station, someone physically needs to go there to resolve it. The cost to eliminate the problems is between \$8,000.00 and \$10,000.00 Commissioner Umberger questioned how the Precinct accepted this pump station. Superintendent Bernier will review this with Attorney Dewhurst.

- Contacted Milton Cat about problem with hoses on 318 Excavator and inquired about lease purchase of new loader.

Superintendent Bernier stated that he met with Foreman Woodward regarding the 2009 construction season and Foreman Woodward reminded him that we were going to purchase a new vibrating compactor. We were remiss in purchasing it in 2008 and Superintendent Bernier would like to encumber the cost of \$5,350.00 to purchase this unit. Superintendent Bernier will present a list of encumbrances at the next meeting.

**Motion of Commissioner Porter seconded by Commissioner Santuccio to purchase the new compactor from A. J. Coleman for a cost of \$5,350.00 to be funded as a 2008 expense from water mains and supplies. Motion carried by voice vote 3-0-0.**

Superintendent Bernier briefly discussed replacing the IT Loader which was originally purchased in 1988 or 1989. The transmission is a little tender and if we should lose the transmission it will be a cost of \$15,000.00 to rebuild or replace it on a piece of equipment that is worth \$20,000.00.

Superintendent Bernier stated that Caterpillar has pricing with big incentives. Their municipal lease purchase price is \$118,000 versus a retail price of \$200,000.00. This would be a five year lease purchase. Superintendent Bernier will look at both options for a lease purchase or outright purchase.

#### Other Business

Commissioner Umberger stated the Board has the Superintendent's evaluation today and the Fire Chief's has been scheduled for 2/4/09.

#### Signature Documents

Superintendent Bernier presented the annual installment application for State Grant for Project C-538 and C394 and requested the Board authorize him to sign both applications.

**Motion of Commissioner Santuccio seconded by Commissioner Porter to authorize Superintendent Bernier to the State Annual Installment Grant applications for Project C-538 and C-394. Motion carried by voice vote 3-0-0.**

CDM has forward the contract for the NCWP and CVFD interconnection study. Commissioner Umberger would like the letter in hand from CVFD stating they are going to pay for the study.

**Motion of Commissioner Porter seconded by Commissioner Santuccio to authorize the Superintendent to sign the CDM Contract for the interconnection study between the North Conway Water Precinct and the Conway Village Fire District subject to the North Conway Water Precinct receiving a letter from Conway Village Fire District stating they will the \$50,000.00 for the cost of said study. Motion carried by voice vote 3-0-0.**

Non Public Session

**Motion of Commissioner Porter seconded by Commissioner Santuccio to enter non public at 11:11 a.m. for a personnel matter under RSA 91-A: 3, II (c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Motion carried by voice vote 3-0-0.**

Respectfully,



Kristine M. Cluff  
Recording Secretary