

Commission Meeting
Minutes
November 26, 2008

The Commissioner's meeting convened at 10:00 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Chairman Umberger called the meeting to order at 10:05 a.m. and wished Commissioner Santuccio a speedy recovery.

Minutes

Motion of Commissioner Porter seconded by Commissioner Umberger to accept the public minutes and non public minutes of November 12, 2008 as written. Motion carried by voice vote 2-0-0.

Fire Department

Membership:

42 Members: there are no new applications at this time and Chief Preece has received a couple of inquiries and signs of interest. Tee Rendleman resigned do to family commitments, and would like to thank him for ten years of service. Barbara Rosman will be starting maternity leave on December 1, 2008 and Eric Olson will be returning from a year's leave.

Personnel:

The department is having EMT staffing issues on the weekends with rescue calls and not getting responders to respond to rescue calls. The fire calls responses are still doing well and a good number of responders able to respond to fire calls.

Training:

The department training for December meeting will be aerial and ground ladder training through different types of carries and ladder placements. Tower Two will be following up on ladders and Chimney Fires. Rescue will be going over cold weather emergencies and the equipment.

Department Actives:

Plans review for fire sprinkler systems at the follow locations Delaney's Restaurant, 121 Fitness Center and the Prospect Ski Club. Site Plans Review for a small six unit timeshare motel, Red Jacket sound fence and the Bagel Plus drive up window.

Emergency Calls:

The fire department has responded to 56 calls for the month of November.

The fire department has responded to 1010 calls year to date.

FYI the department responded to 974 calls we are 36 calls over last year, and still have a month to go.

Apparatus / Trucks:

Trucks are getting ready for winter and they are in good shape, with no major issues or problems to report.

Equipment Issues:

Purchase for New Equipment:

We had to purchase a new battery charger for the Cairns Viper thermal imager as it was not repairable.

The run card system was used for the first time in Conway and worked very well, a lot of positive response

Superintendent's Report

- Depot Road: All road work is now completed; several residents have already extended sewer and drainage connections on their respective properties. Pending completion of the sewer pump station.
- Dinsmore Road: Park Construction is very close to completing the entire cross country portion of the sewer installation; they may finish prior to moving to the cross country portion of Kearsarge and Old Bartlett Road.
- Kearsarge Road: All complete except for portion between North South Road and Route 16.
- Completed chimney, fuel tank and furnace installation for Water Department Maintenance Garage. System works extremely well building has more consistent heating and is much more energy efficient. We have shut off and isolated the heat from this facility underground to the garage and shut off the circulation pumps.
- Attended meeting with Bill Hounsell and the NHDOT regarding the possibility of installing a gravity sewer line (2,200 feet) to run parallel with the NHDOT railroad ROW. The meeting was well attended with Counselor Burton, Dot Commissioner and his senior staff; the Dot has tentatively agreed to grant a perpetual license in the name of the Precinct allowing us to pursue this endeavor.

Superintendent Bernier updated the Board on the 2,200' easement running parallel with the railroad corridor. This will allow North Brook condos to tie into sewer by gravity. This is very advantageous to the Precinct because this eliminates two pump stations and saving the Precinct one million dollars. This will be a perpetual license agreement giving the Precinct much more authority. The Precinct argued that we have the same rights as the DOT with the power of eminent domain and are therefore equal based on our charter. The Precinct is unique enough that it does not set precedent for the NHDOT to allow other municipalities to utilize this concept. CDM gave a presentation to the Commissioner and they will present design engineering for review. The DOT will have to give the Precinct a two year notice before starting a project (i.e. possibly moving the tracks). This all needs to be reviewed and accomplished within the next sixty days and the state, attorney general's office and the Precinct

- Attended meeting with NHDES regarding the potential hookup and study cost between NCWP and CVFD the concept was well received by DES and RD and they agreed to make the study eligible for funding. We followed up with a meeting between CVFD, Underwood, NCWP and CDM. It appears that there is some disagreement between what Underwood believes the Buy in Fees should be and what we believe they should be. After lengthy discussion, we agreed to meet again on December 3rd at CVFD.
- Completed all fire hydrant inspections and flushing for the Low Pressure area of the Precinct.
- Completed some of the archived information necessary for the SAG need for all our projects eligible for sewer grants dating back to 1999. I, Bill Hounsell and Kris worked to put this information together for CDM to submit to NHDES for future funding.
- Completed base paving around new garage building, approx 422 tons were placed on Tuesday just before this round of cold weather.
- Reviewed plans for new restaurant next to Eastern Mountain Sports.

Other Business

Commissioner Umberger stated the last meeting of the year is the day before Christmas and would like to move it to December 17, 2008 and have it as the 4th quarter night meeting. Commissioner Porter is not available for the meeting of December 10, 2008 and he suggested combining that meeting with the December 24, 2008 meeting and holding them both on December 17, 2008. Commissioner Umberger noted the by-laws require the Board to hold twenty six meetings per year and would not want to cancel a meeting unless absolutely necessary. Commissioner Umberger stated if Commissioner Santuccio is available for the meeting on December 10, 2008, the Board will hold a short meeting. It was agreed to move the December 24, 2008 meeting to December 17, 2008 at 7:00 p.m. at the Precinct Office and post accordingly.

Union Contract – Christmas Coverage:

The union contract states the Board of Commissioners will determine whether staff works the day before or the day after Christmas. Superintendent Bernier has spoken with staff, and they would prefer to have December 26, 2008 off.

Motion of Commissioner Porter seconded by Commissioner Umberger to accept the recommendation of Superintendent Bernier - staff will work on December 24, 2008 and be off on December 26, 2008 to comply with the Collective Bargaining Agreement. Motion carried by voice vote 3-0-0.

New Business

There was no new business to discuss at this meeting.

Public Comment

There was no public comment at this meeting.

Sign Checks

Motion of Commissioner Porter seconded by Commissioner Umberger to sign checks out of session. Motion carried by voice vote 2-0-0.

Adjourn

Having no further business to come before this meeting, **Commissioner Porter motioned and Commissioner Umberger seconded to adjourn this public meeting at 10:47 a.m. Motion carried by voice vote 2-0-0.**

Respectfully,



Kristine M. Cluff
Recording Secretary