

Adopted: As Written
11/26/08

Commission Meeting
Minutes
November 12, 2008

The Commissioner's meeting convened at 10:00 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Chairman Umberger called the meeting to order at 10:00 a.m.

Minutes

Motion of Commissioner Porter seconded by Commissioner Umberger to accept the public and non-public minutes of October 29, 2008 as written. Motion carried by voice vote 2-0-0.

Fire Department

Membership:

The department has 43 call members and there are no pending applications at this time.

Personnel:

Call Firemen's Payroll closed on October 31, 2008. The call payroll came in under budget by \$1,798.28

Training:

The department reviewed the proper care and maintenance of Air Packs at the November monthly training meeting and the new run card system.

Department Actives:

No activities to report at this time.

Emergency Calls:

The fire department has responded to 106 calls for the month of October.
The fire department has responded to 25 calls for the month of November.
The fire department has responded to 979 calls year to date.

Apparatus / Trucks:

It is anticipated the new tank truck will be completed by approximately March 1, 2009

Equipment Issues:

There no issues to report at this meeting

Purchase for New Equipment:

New traffic vests are now on Engine one and Rescue. The Chief will be purchasing additional vests in the 2009 for additional members.

Commissioner Porter presented Chief Preece and the Board with copies of the false alarm policy of the police department for their review.

OLD BUSINESS

Attorney Judge is trying schedule meeting with the Board at the next meeting on November 26, 2008 to finalize the Sewer Rules and Regulations.

Committee Reports

There were no committees to report at this meeting.

New Business

There was no new business to discuss at this meeting.

Superintendent's Report

Superintendent Bernier stated he has asked Chief Operator Peter LaBonte to come before the Board and discuss any concerns he may have with the CVFD sewer interconnection.

Superintendent Bernier stated they had received a scope of work and there is nothing earth shattering within the scope. The Precinct needs to provide CVFD with firm numbers regarding flows and CVFD will project their numbers out to 2020. CVFD is having a certified lab look at the numbers for both NCWP and CVFD to compare the numbers with what the plant was designed to handle and what the plant can actually do.

Superintendent Bernier stated the agreement has been sent to CVFD and the ball is in their court at this time.

Commissioner Porter asked Mr. LaBonte if he was comfortable with interconnection with CVFD and Mr. LaBonte stated - absolutely. Mr. LaBonte noted that if we have to utilize two carousels, then we would have to stay on two carousels summer and winter. Working with two carousels makes additional work for staff in terms of pumps, maintenance and oil changes and Mr. LaBonte feels that one carousel would be the way to go. There is also the possibility of storing septage during the day and running at night. Mr. LaBonte explained the Precinct currently accepts septage from 15 surrounding communities. Commissioner Porter wants to make sure Mr. LaBonte is comfortable with what is being done and part of the whole process.

- Depot Road: All water sewer and drainage work has been completed, base paving was completed on Friday. Completion of driveway aprons and raising structures and valve boxes remains. Cleanup along road shoulders should also be finished concurrently with previously mentioned work. We are pleased that the contractor moved quickly to get this work finished prior to winter weather. Lastly, I would like to point out that all the residents of Depot Road were very pleasant and cooperative during this endeavor.
- Dinsmore Road: Paving was completed last week and both the Sewer and Water crossings were completed under the railroad on time and without any incident, the open cut method proved very productive and the least cost option.
- Kearsarge Road: All water services are complete and all paving is completed. The same goes for the Lane and the intersection of Intervale Crossroads and Kearsarge Road.

Superintendent Bernier explained that in 2010 the Town of Conway is going to reconstruct the lower part of the road.

- Last week the precinct was given a piece of bad news in regards to the possible loss of SGA monies (30%) grant for most of all the Precinct's Sewer projects. This is due to the NH Budget Deficit. We will need to rally the troops to see that this does not come to light. I have expressed our concerns to the NHDES, CDM and Bill Hounsell.

Superintendent Bernier explained that this could possibly curtail some of our projects or delay them and now have to tell our taxpayers, after the fact, that the money may not be available.

- Completed the final grant request for the \$4,500.00 Grant for Kearsarge Estates generator project.
- Completed Well #1 frost proof water service connection and meter pit installation.

Superintendent Bernier stated Well #1 building is down.

- Grabbed our last weekly water sample data for Well#6 Permitting Project.
- Installed new air release valve and manhole for Hill & Vale Condo's. Also installed two new EDDY Fire Hydrants for Condo complex. Tested both and they both worked fabulously. This should remove all future liability to the Precinct from water pressure surges and the like.
- Started working grades for paving around new building, received quotes for paving. Best price for paving currently \$85.00 per ton from R&D Paving for a total cost of \$38,765.00.

Superintendent Bernier questioned whether to pave this now or wait until spring. He will call the contractor and see if he can negotiate a little lower per ton price. Hopefully, he could get the contractor to lower his price to \$80.00 per ton.

Motion of Commissioner Porter seconded by Commissioner Umberger to authorize the Superintendent to negotiate with the contractor a lesser per ton cost and expend up to \$38,765.00 for the paving of the storage building area. Motion carried by voice vote 2-0-0.

- Inspected a used vehicle lift at the Main Street Gulf Station. Lift is rated for 7,000lbs. And I made an offer to purchase it for \$1,500.00. This offer has been accepted by the owner (Joe Berry). Pending the Commissioners approval.

Superintendent Bernier stated for the Precinct to purchase a new lift would be between \$9,000.00 and \$10,000.00. Precinct would utilize this for brake replacement, and oil changes etc.

Motion of Commissioner Porter seconded by Commissioner Umberger to authorize the Superintendent to purchase a used vehicle lift from River Run Company a used vehicle lift for the amount of \$1,500.00. Said funds will be taken equally from the Sewer and Water vehicle maintenance lines of the budget. Motion carried by voice vote 2-0-0.

Superintendent Bernier informed the Board the Eddy Hydrant has been installed at Hill & Vale and seems to have solved the surge problem. The Eddy hydrant will be written in to the water materials and specs policy.

Superintendent Bernier reported the Precinct has saved approximately \$15,000.00 on the Depot Road project with the elimination of 70 linear feet of pipe and moving a manhole in the vicinity of Richard Hansen's property. The contractor will run an additional 100' of pipe outside the pump station towards Whitman Woods at a cost of \$11,516.00 and will be covered under a change order.

Public Comment

There was no public comment at this meeting

Signature Documents

There were no signature documents to be signed at this meeting.

Sign Checks

Motion of Commissioner Porter seconded by Commissioner Umberger to sign checks out of session. Motion carried by voice vote 2-0-0.

Non Public

Motion of Commissioner Porter seconded by Commissioner Umberger to enter non public session for an abatement matter at 10:43 a.m. under RSA 91-A: 3, II © – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Motion carried by roll call vote – Umberger – aye and Porter – aye

Reentered Public Session at 10:58 a.m.

Commissioner Umberger stated there is nothing to report from the non-public session.

Adjourn

Having no further business to discuss at this public meeting, **motioned by Commissioner Porter seconded by Commissioner Umberger to adjourn this public meeting at 11:02 a.m. Motion carried by voice vote 2-0-0.**

Respectfully,



Kristine M. Cluff
Recording Secretary