

Commission Meeting  
Minutes  
October 1, 2008

The Commissioner's meeting convened at 10:00 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Commissioner John Santuccio, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Chairman Umberger called the meeting to order at 10:09 a.m.

Minutes

**Motion of Commissioner Santuccio seconded by Commissioner Porter to accept the public minutes of September 17, 2008 and non-public minutes of September 3, 2008 as written. Motion carried by voice vote 3-0-0.**

Fire Department

**Membership:**

43 Members: no new applications at this time

**Personnel:**

The members have been working hard, there was a structure fire at Suren Road which was a total loss. NCFD assisted Jackson Fire Department with a structure fire and Conway Fire with a multiple vehicle car accident.

Chief Preece stated the fire hydrant at Birch Hill did not work at the structure fire. Chief Preece spoke with Kurt Jensen from the Birch Hill Water Precinct and the water is now on at the hydrant.

**Training:**

The department training for October will be a continuation of primary searches as well as hose advancement drills.

**Department Activities:**

Nothing new to report

**Emergency Calls:**

The fire department has responded to 70 calls for the month of September.

The fire department has responded to 840 calls year to date.

**Apparatus / Trucks:**

Nothing new to report

**Equipment Issues:**

Nothing new to report

**Purchase for New Equipment:**

The four sets of structural turn out gear has been received and it all fit.

Brindlee Mountain Fire Apparatus has Tank One listed on their web site for \$45,000

Chief Preece met with the team from HEB to do the walk through inspection of the current fire station and Seavey Street to evaluate the mechanical systems, electrical systems, spaces and structural overview. HEB has been surveying the site at Norcross Circle last week.

Old Business

There was no old business discussed at this meeting.

Committee Reports

There were no committee reports given at this meeting.

Superintendent's Report

- Completed Scada Installation and startup for Kearsarge Estates Pump Station - Superintendent Bernier reported the first day the Scada System was placed in service at the Kearsarge Pump Station a trouble alarm was received.
- Procured chimney contract for water department heating system.
- Completed all work on Barnes Road watermain project.
- Park Construction started waterline installation on Kearsarge Street. Completed sewer installation on Intervale Cross Road.
- Northeast Earth Mechanics installed Well Wet for Depot Street at 27 feet below existing grade. Started working on valve pit installation and gravity sewer.
- Completed 2" service connection for old Otter Ski Club building.
- Remaining projects for year are: 1) New Service for Ash Street property, 2) Two new services for Neighbor's Row, 3) Air release manhole and two new hydrants for Hill & Vale Condos, 4) winter water service connection for Well #1, Demo the building etc.
- Gravel and paving for new garage
- Fuel tank installation for new garage.

Superintendent Bernier informed the Board on the Kearsarge Road Project at the intersection of Kearsarge and Seavey Street, it has been agreed to remove 140' of asbestos lined pipe in front of the Maureen Seavey and Gerald Hughes properties. This is a cost of approximately \$33,000.00 and will be taken out of the contingency line. The Precinct saved \$15,000 by not paving the westerly half of Kearsarge Road from Route 16 to the North /South Road. Because of the healthy contingency line, this will not affect the project financially and is a good time to do it.

Commissioner Umberger questioned if the Precinct was going to go under the railroad tracks at Dinsmore Road. Superintendent Bernier explained there is a short window of one week to accomplish this in November. Superintendent Bernier also explained that before Intervale Cross Road can flow sewer, the Precinct needs to connect Dinsmore Road with Route 16. This will more than likely be done in the late spring of 2009.

Other Business

Final Draft of the Sewer Rules and Regulations were included in today's packets. These have been reviewed by Attorney Judge. Commissioner Umberger stated he still has several questions regarding these. Superintendent Bernier explained this final draft takes into consideration the Precinct's two priority schedules (i.e. streets to be sewerred). Commissioner Umberger reminded everyone the Precinct's master plan will need to be updated in 2010.

Public Comment

There was no public present at this meeting.

Sign Checks

**Motion of Commissioner Porter seconded by Commissioner Santuccio to sign checks out of session. Motion carried by voice vote 3-0-0.**

Non-Public Session

Commissioner Porter questioned why it is necessary to post two non-public sessions. It was explained the previous board did not want to co-mingle the minutes of the non-public sessions in case the minutes were sealed and could be unsealed at a future meeting. Therefore, they preferred to post non-public meetings separately. Commissioner Porter stated in the future, if necessary, portions of non-public minutes not unsealed can be blacked out.

**Motion of Commissioner Santuccio to enter non-public session at 10:27 a.m. under RSA 91-A:II, (c)**

**Motion carried by roll all vote – Umberger – aye, Porter – aye and Santuccio- aye.**

Reentered public session at 10:50 a.m.

Commissioner Umberger stated there is nothing to report from the non-public session.

Adjourn

Having no further business to discuss, **Commissioner Porter motioned Commissioner Santuccio seconded to adjourn this public meeting at 10:51 a.m. Motion carried by voice vote 3-0-0.**

Respectfully,



Kristine M. Cluff  
Recording Secretary