

COMMISSIONERS MEETING  
MINUTES  
June 11, 2008

The Commissioner's meeting convened at 10 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Commissioner John Santuccio, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Chairman Umberger called the meeting to order at 10:01 a.m.

Commissioner Umberger reminded everyone the next meeting is a night meeting at 7:00 p.m. at the Precinct Office. Also, Commissioner Umberger stated all items to be considered for the agenda must be in to the Office by Monday or it will not be on the agenda. Commission packets need to be available by 4:00 p.m. on Monday afternoon to allow the Board to review all necessary items.

Minutes

Minutes will be carried to the next meeting of June 25, 2008

Fire Department

Fire Chief's Report:

Chief Preece reported Deputy Chief Anderson is working the By-Law Committee to bring forward several changes to the Fire Department By-Laws. The by-laws have not been update in over a year.

**Membership:**

44 Members: No new applications pending at this time.

**Personnel:**

The membership set up a bylaw committee to review their bylaws and bring changes forward to the membership.

**Training:**

The Engine companies operations training went very well and much needed and would like to thank Mt. Cranmore for allowing us to use the North Lodge for our fire and rescue training.

**Department Actives:**

The department is gearing up for a busy next two weeks; we have the rugby and motorcycle week and rally in the Valley

**Emergency Calls:**

The fire department has responded to 18 calls for the month of May.

The fire department has responded to 466 calls year to date.

The department responded to a structure fire at the Eastern Inns on Sunday afternoon, the firefighters did a great job. Very hot

Chief Preece noted the severe thunderstorm caused several lighting strikes and kept the department busy throughout the night.

**Apparatus / Trucks:**

The Tower truck had the intake valve replace and the aerial serviced and it is all set.

**Equipment Issues:**

We had two air packs break down; one was the low pressure regulator and second is the pass alarm problem.

**Purchase for New Equipment:**

ISO has made a date to come back to North Conway to review our improvements; it will be July 1, 2008 @ 10:00 am at the North Conway Fire Department.

To see if the Commissioner's will accept a donation for egress and tracking units from Newington Fire.

Chief Preece stated this is for 12 egress units and 24 tracking units at a value of \$12,000.00. The Board will schedule a public hearing to accept these units for 6/25/08.

Truck Bids we will talk about E- One bid price \$ 372,982.00 the second bid is Lakes Region \$357,500.00. Bids for study to review.

Chief Preece noted the bid for Lakes Region had some minor corrections and the actual bid is \$364,336.00.

## Old Business

### RFP Architectural Study

This will be carried to the meeting of June 25, 2008.

### Guidance Document:

This on the agenda so as not to forget it needs to be revised.

### Sewer Rules & Regulations:

Superintendent Bernier has completed his revisions and it will be on the next agenda.

### By-Law Update:

This will need to be completed before the annual meeting.

## Committee Reports

No Committee reports at this meeting

## New Business

### RFP for NCFD Pumper Tanker:

Chief Preece reported he mailed out ten requests and received two back. Ray Bushey from E-One and Glenn Davis from HME are both here today to answer any technical questions.

Deputy Chief Anderson stated there were several things he questioned on the proposals:

- HME is not ISO certified.
- HME latching system only has a center latch to hold down cab hood and E-One has two latches – one on each side.
- HME has lap seat belts only in rear facing seats  
Mr. Davis will check with the factory to see if this can be changed to shoulder belts
- Proposal asked for financial information HME not willing to provide it and E-One did provide it
- Cabinet doors are different
- HME offers two steps to reach cab and E-One offers three.  
Mr. Davis stated a third step is an option that is available
- Warranty is different - E-One offers 10 year warranty with 100% pro-rated after 7 yrs and HME is 7 year warranty pro-rated after 5.
- Cross Member warranty is different for HME

Deputy Chief Anderson stated is partial to E-One based on the service they provide to the department with the Tower 2 ladder failure. The service was outstanding. The sensor failed causing the ladder to hit the cab roof. The warranty was off and E-One stood behind the failure and it did not cost the Precinct anything for the repairs.

Commissioner Umberger questioned if Chief Preece is looking to award the bid today. Chief Preece explained this is the day we were going to talk about the RFP's and these gentlemen are here to answer any technical questions.

Chief Preece will bring back to the truck committee today's comments and concerns and they will have a chance to revisit the proposals. Deputy Chief Anderson explained the committee did meet on Monday, and his questions today are from that meeting.

Karen Umberger questioned the amount of the other bid as it was not stated – the E-One bid is \$372,982.00.

Commissioner Umberger urged Chief Preece to move slow on this proposal and make sure we do it right. The Board is depending on the Committee to come forward with a proper recommendation.

Both Mr. Bushey and Mr. Davis departed this meeting

Jane Davidson – Sewer Connection Issue

Ms Davidson came before the Board with a concern about hooking up to sewer at her Kearsarge Road property.

Ms Davidson asked if she could speak with the Precinct Commissioners about this matter in private. The Board told her she could request the meeting in non-public, which she chose to do.

**Motion of Commissioner Umberger seconded by Commissioner Santuccio to enter non-public session to discuss a assistance request under RSA 91-A: 3, II (c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Motion carried by roll call vote – Umberger – aye and Santuccio – aye.**

**Reentered Public Session at 11:17 a.m.**

## RFP for Banking Services:

The RFP for Banking Services will be carried forward to the meeting of June 25, 2008.

## Superintendent's Report

- Attended meeting with CDM, Paul D, & Park Construction re: change order and drainage project.

Superintendent Bernier reported Park Construction reduced their drainage bid. Superintendent Bernier attended the selectmen's meeting regarding the drainage issue. After a short discussion, the Selectmen table the drainage issue to another meeting. Superintendent Bernier explained it looks like the Town of Conway is not going to do the drainage on Intervale Cross Road with Contract #6. This is going to cause multiple construction seasons. Commissioner Umberger questioned if a survey was done on Intervale Cross Road and the Precinct did a survey. It was questioned if we could consolidate that information and send a letter to the Selectmen.

- Notified epoxy lining company that we still have not heard from them.
- Poured concrete slab under garage lean too area.
- Removed broken motor at #3 Well replaced with spare motor and put well back on line.

Superintendent Bernier stated with the installation of the new motor the well only decreased 10-15 gpm.

- Working with CDM to recommend new well pump & motor replacement – trying to work TDH and Well #6 future conditions into engineering plan.
- Spoke with CDM regarding all other paperwork and contract acknowledgements that are needed from DES and RD.
- Got T. Dewhurst to work on opinion of counsel for Contract #6, Neighbors Row and Depot Projects.

Contract signing for Depot Road will be on Monday, June 16, 2008 at 10:00 a.m. at the Precinct Office.

- Notified Bill Merserve about arranging meeting with Audley and other regarding cost dispute.

Meeting has been scheduled for Wednesday, June 18, 2008 at 10:00 a.m. at DOT Office and Superintendent Bernier will notify Attorney Judge.

- Kris has been working very well on getting existing bond refinanced

- Took review of wetland readings last week and all still looks good.

Well #3 has been off for a week due to the repairs and the Precinct has not affected the wetlands in that area. WE are beginning to prove the wetland dries out on its own.

#### Other Business

##### Budgets:

Will be in packets for the June 25 2008 meeting

##### Dan Noel Letter:

Commissioner Santuccio questioned if Mr. Noel's request would eliminate hunting on the Intervale fields and stocking of birds. Mr. Noel is requesting a gate be installed; the gate is not going to allow access to fields. Commissioner Umberger is concerned the Precinct staff will have to stop and unlock the gates to check the pump station.

Board authorized Superintendent Bernier to respond to Mr. Noel's letter telling him the current status of his request and explain that Thorne Surveys is going to do the boundary survey. Commissioner Umberger would like to have an update on Attorney Dewhurst current rates.

##### Sewer Manhole Covers

Superintendent Bernier explained the State of New Hampshire sent up a survey crew and they opened all the sewer manhole covers on the south end. Now all the covers need to be lifted and reset by staff to discontinue the chattering noise.

##### Power Loss at Well #2:

Due to last night's storm, the power is out at Well #2. The Precinct is still waiting for the NH Co-Op to respond.

##### Miscellaneous:

Commissioner Umberger questioned when the remaining areas would be poured in the lean too? They should be completed by this week and then the area around the storage building will be paved.

Commissioner Umberger questioned if the mezzanine was still scheduled and is scheduled for as a fall project.

Public Comment

There was no public comment at this meeting

Sign Checks

**Motion of Commissioner Santuccio seconded by Commissioner Umberger to sign check s out of session. Motion carried by voice vote 2-0-0.**

Adjourn

Having no further business to discuss at this meeting, **Motioned by Commissioner Santuccio seconded by Commissioner Umberger to adjourn this public meeting at 11:34 a.m. Motion carried by voice vote 2-0-0.**

Respectfully,



Kristine M. Cluff  
Recording Secretary