

Commission Meeting
Minutes
August 20, 2008

The Commissioner's meeting convened at 10:00 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Commissioner John Santuccio, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Chairman Umberger called the meeting to order at 10:06 a.m.

Minutes

Motion of Commissioner Porter seconded by Commissioner Santuccio to accept the public minutes of August 6, 2008 as written. Motion carried by voice vote 3-0-0.

Fire Department

Membership:

43 Members: One member Melissa Rendleman resigned because of her growing family commitments.

Personnel:

We have 7 members taking the FF1 Class starting on 9/15/08

We have 5 members taking the FF2 Class starting on 9/16/08

Training:

The department training for August will be a team building exercise and a morale booster. (Softball)

Department Actives:

The fire department association will be hosting a concert on the August 28th at Mt. Cranmore Ski Resort, to raise money for the association to buy new equipment for the fire department.

Emergency Calls:

The fire department has responded to 80 calls for the month of August.

The fire department has responded to 731 calls year to date.

Apparatus / Trucks:

Engine One: Central States informed us E-1 is out of warranty and will not cover any repairs to the body (10 year warranty) we got a quote from P.H. Whyte Welding for \$490.00 to do the repairs.

Just received the performance bond for the new tank truck and gave the original copy NCWP office.

All annual oil changes and services have been completed on all but one truck.

Equipment Issues:

The air pack that was broken is back in service and back on the truck.

The inspection of pressure vessels has been completed and all past except for the pressure relief valve on the station air compressor. The valves have been replaced and call travelers to advise them of the repair.

Purchase for New Equipment:

NCFD will need to purchase 45 new traffic vests to meet the new standard before January 2009, still working on the proposals.

Just received a check from Motorola for \$1,575.00 for rebate and trade in of the old pagers.

Motion of Commissioner Porter seconded by Commissioner Santuccio to accept the Motorola rebate check. Motion carried by voice vote 3-0-0.

Conway Village Fire District Sewer Interconnection – Paul DegliAngeli

Chairman Umberger took the agenda out of order to accommodate Town Engineer Paul DegliAngeli schedule. Mr. DegliAngeli is meeting with Board regarding the sewer interconnection with Conway Village Fire District. Mr. DegliAngeli stated he thought he was meeting with Board to further their discussion of the interconnection with Conway Village Fire District.

Mr. DegliAngeli briefly explained how the CVFD Board of Commissioners asked the Town for assistance in studying their wastewater needs. CVFD has a consultant on board but has been without a superintendent and came back to the selectmen for help.

Phase I – Mr. DegliAngeli has been meeting weekly with the CVFD Commissioners and consultant as the project manager for Phase I. Design is 90% completed and first round of comments from regulatory agencies and funding agencies. CVFD is looking at spring of 2009 water main construction interconnection at Burger King back to the Library four corners. Phase I currently, has no sewer.

Phase II – Looking at options for water treatment and permitting. Their plant is old technology and Rural Development is looking at the least cost options.

Rural Development only wants to fund the least expensive options and that would be to bring sewer to the NCWP facility under force main. The Precinct's consultants have been CDM and CVFD hired CDM and CDM produced a report that listed out three options and their conclusion was to bring CVFD sewer to NCWP plant as the least costly. Questioned what it would really cost,

estimating the life cycle, capital costs and cost for owning, operating and managing a plant. CVFD would have to secure easements and come back north to NCWP. We need to understand capacities in the future 10-20 and 30 years in NCWP. Mr. DegliAngeli stated during the construction of this facility there was discussion about this facility serving the area beyond the legal bounds of the Precinct. This plant has more capacity than DES thought was needed. The Precinct was able to federally fund this plant based on looking at the area in the future. Mr. DegliAngeli stated that he and Superintendent Bernier concur there is capacity at the existing NCWP facility to handle the needs of CVFD for now and what the regulatory agency would require in twenty years. It should be able to handle CVFD for at least the life expectancy of this facility.

The CVFD Commissioners have been advised by their consultants the rough estimate prepared by CDM appears to be correct and the least cost option. Mr. DegliAngeli stated they have concurrence on that from both Superintendent Bernier and Chief Operator Peter LaBonte.

Mr. DegliAngeli explained this discussion started out an awful lot like the Birch Hill interconnection that someone will pay for the widgets and is a win/win situation for everyone.

Superintendent Bernier explained the Precinct's master plan update of 2005 came up with a list of sewer priority areas and what would be the full build out of the Precinct. Superintendent Bernier stated it is cost prohibitive to sewer large lots with low density with pump stations. It would financially croak the Precinct to do this. The Precinct taxpayers have stated that everyone will be sewered. Superintendent Bernier suggested asking CDM to look at these numbers and continue to fast track areas that can be accomplished. The Precinct is looking at 60%-65% capacity in ten years. Superintendent Bernier explained we have a problem with flow in the winter months until it increases in the summer months. We need to look at one carousel versus the other and there is no provision to switch from season to season. Superintendent Bernier explained the Precinct would be looking at minor upgrades to this facility and going from one carousel to the other.

Commissioner Umberger questioned if the Precinct did a full build out, we would not have the capacity to take CVFD sewer. Mr. DegliAngeli explained theoretically you should be at half of capacity now and you are at 33% to 34% since 1997.

Mr. DegliAngeli explained with anything we plan for like sewerage, traffic etcetera we traditionally never achieve capacity.

Commissioner Umberger stated when the town reaches 10,000; the Precinct loses the ability to obtain grants. The Precinct needs to get a lot done before that happens. Mr. DegliAngeli doesn't disagree and if the town doesn't make 10,000 by 2010 and is fortunate enough the make 2020 or 2030 there will still be capacity available.

Mr. DegliAngeli explained that zoning assumed land use area for maximum build – one acre would equal two family units and commercial would be hotel rooms. Questioned if they would they reach that build out in twenty years and the answer was no – probably in 40 to 50 years. Mr. DegliAngeli explained the part that got publicized was there is not enough capacity for the plant for the future. The Board needs to understand that was taken out of context. The consultants prefer the facts and don't want to be political.

Commissioner Umberger explained when the plant gets to 80% capacity; we have to have a contingency how we are going to expand. Do we limit large sewer connection to limit loading? Chief Operator LaBonte explained that we can go way beyond 1.5 mgpd of organic loading. We can take three times as much food with unnecessary 36 hours detention time when we could do it in 14-16 hours. We would have to modify dissolved oxygen and add an automated oxygen system. The issue is not in the flows but in the pounds of food coming in. The one and half million gallon flows is not the problem coming in, it is the pounds. Mr. DegliAngeli stated we are at half because there are two carousels out there and one is not on. This won't last – won't be used once you reach that 80% because it is too far into the future. You could put money aside for future expansion or offset costs when you go out for a bond.

CVFD is asking for 600,000gpd which is 50%. This is the best for the community dollars and sense wise. Superintendent Bernier explained well before the plant comes to 80% we will need to upgrade the plant. Superintendent Bernier explained the plant has an inherent problem in the winter with too much air and not enough flow. Also, this will put money into our wastewater infrastructure reimbursement fees and more people to pay for the upgrade. In a business sense, we need to visit this with all seriousness. Mr. DegliAngeli stated this plant has a lot of capacity and it has been stated it is over designed. Commissioner Umberger stated we know it is over designed to bring in regional sewerage. Commissioner Umberger explained there are a lot of political things here and we asked our voters and they said no. Commissioner Umberger explained this is not simple agreement as with Birch Hill. What portion of our infrastructure do we need to complete first. There are upgrades to consider and who is going to pay for these. Commissioner Porter stated it is up to the Board of Commissioners to educate the voters. It was questioned if we stop our build out just to bring CVFD on board and Mr. DegliAngeli stated the Precinct doesn't need to stop. Mr. DegliAngeli stated they had started to frame out the numbers and he can continue to do those numbers to give this board some financial numbers.

Commissioner Porter stated this will not be done between now and April and he personally stated that he will commit to another term to help see this project through.

Bill Hounsell explained when building this plant it was the taxpayer versus the state and federal government and we enjoyed bring the appropriate funding that we are deserving of to meet these needs. The oxygen issue could be 50/50 if we have to go the extra money to do this. If CVFD doesn't come, would you need to do this if you reach a certain number? At this point, the Precinct doesn't know that number.

Commissioner Umberger stated when the Precinct brought the school on board; it was to be zero cost to the Precinct taxpayers. If the Precinct were to accept the flows, it would be paid by them.

Mr. DegliAngeli stated you have already done some ground breaking work with the interconnection agreement for water and the sewer numbers speak for themselves.

Mr. Hounsell explained when we started to build this plant; we put together a 60 agency task force from throughout the state. We were looking to discharge into the Saco and the State of Maine was against that. We obtained a 1.5 EDA grant in order to take in the industrial park. Bill Hounsell

explained that Superintendent Gary Chandler and he would not build the plant without the EDA grant. Mr. Hounsell explained Peter LaBonte is more capable on how to operate this plant than the state. If we need the modifications to the plant with the oxygen there are more grants flowing to access regional solutions. The second phase of this is to protect our water sources. We need to present the whole package to the people and the people will step up and do the right thing.

Commissioner Umberger reiterated this is a total education process. Mr. Hounsell agreed but it is being led by the public officials. Commissioner Umberger stated any costs are to be borne by CVFD.

Motion of Commissioner Porter seconded by Commissioner Santuccio to pursue reviewing a proposed sewer interconnection with Conway Village Fire District and what process is necessary. Motion carried by voice vote 3-0-0.

Superintendent Bernier stated he would like the review of all information compiled to be done by the Precinct's consultants. A committee of Superintendent Bernier, Paul DegliAngeli, Peter LaBonte and Underwood Engineers would work on compiling this necessary information. Mr. DegliAngeli suggested broadening this to the elected officials and maybe to the Town Infrastructure Committee. Commissioner Umberger stated that the NCWP and CVFD can handle this without assistance. A conversation with CVFD to proceed with this will run concurrently with the subcommittee.

The Conway Village Fire District Commissioners will be invited to the night meeting of September 17, 2008.

Superintendent Bernier stated CVFD is asking for 500,000 to 600,000gpd – consider discussing the area just north of the Saco and possibly free up enough space to consider upgrading their plant with minor update. Mr. DegliAngeli stated this is a very low number.

Bill Hounsell explained the State and Federal mandates to install these systems and what we have to do and we will think globally but contingent on the State and the Feds giving us the money to accomplish it.

Old Business

Architectural Study:

Motion of Commissioner Santuccio seconded by Commissioner Porter to accept the H.E.Bergeron bid for the Architectural study of the North Conway Fire Station and Seavey Street property. Motion carried by voice vote 3-0-0.

Letter from River Run:

Still waiting on Mr. Berry and Ms Duane to reschedule.

Service Bill Rate Increase:

Agenda item is tabled until December 2008.

Boundary Survey:

The Precinct is still waiting to hear from Mr. Burnell on this item.

Addendum to CVFD District Agreement:

Commissioner Umberger stated he will not sign the agreement until it is signed by the CVFD Commissioners. It is going to be signed by CVFD at their meeting on August 21, 2008. Superintendent Bernier stated that Attorney Judge has reviewed the addendum and agreed with Attorney Dewhurst's recommendations.

Motion of Commissioner Santuccio seconded by Commissioner Porter to sign the interconnect agreement out of session. Motion carried by voice vote 3-0-0.

Thermal Heating Unit:

Motion of Commissioner Porter seconded by Commissioner Santuccio to take the payment for the thermal heating unit from the Water capital reserve fund. Motion carried by voice vote 3-0-0.

Leanne Muzerall Request:

Ms Muzerall has rescinded her request for reimbursement of lost wages.

Committee Reports

No committees to report at this meeting

New Business:

No new business to discuss this meeting

Superintendent's Report

- Park Construction completed approximately half of Intervale Crossroad sewer installation. They have installed temporary water and started installing water main last Friday. Although the ground water is high, the project is still going well.
- Northeast Earth Mechanics completed sewer and water installation on Neighbor's Row. Testing of water main was done last Friday. They plan on starting Depot Street this week with temporary dewatering installation for pump station site.
- Seal coating and crack sealing was completed last Sunday. Still not satisfied with results. Withholding 50% of contract and sent a letter to contractor expressing dissatisfaction.

- Notified NE Cooperative to inquire about programs that would pay the Precinct to run its emergency generator during peak demand periods. Contacted several providers and asked ENERNOC Representative to meet with Peter and myself. Found a company that would pay us \$41,670.00 over five years to enroll and participate in program.
- Inspected replacement of sewer line along Barnes Road
- Drafted a public notice for all temporary water main customers on Intervale Crossroad.
- Received word that the Precinct qualified for the DES State Revolving loan fund in the amount of \$2,060,000.00 for the construction of Well #6.
- Pierce Road water main project is at 60% completion as of last Friday.
- Spoke with Peter Rattay regarding Stonehurst Manor sewer hookup.

Not on the report, is the payment for the emergency repairs to the plant emergency generator. Superintendent Bernier stated Chief Operator LaBonte would like the Board to consider taking the funds from capital improvements.

Motion of Commissioner Porter seconded by Commissioner Santuccio to take the payment for the emergency generator repairs from the Sewer Capital Reserve fund.

Motion carried by voice vote 3-0-0.

Other Business

The Board scheduled the third quarter night meeting for September 17, 2008 at the Precinct Office at 7:00 p.m.

The Board scheduled the 4th quarter night meeting for December 17, 2008 at the Precinct

Public Comment/Media Questions

There was no public comment at this meeting.

Signature Documents

No Signature Documents

Sign Checks

Motion of Commissioner Porter seconded by Commissioner Umberger to sign checks out of session. Motion carried by voice vote 3-0-0.

Non Public Session

No

non-public session at this meeting.

Commission Meeting 8/20/08

Adopted: 9/3/08
As Written

Adjourn

Having no further business to discuss, **Commissioner Porter motioned Commissioner Santuccio seconded by adjourn this public meeting at 12:28 p.m. Motion carried by voice vote 3-0-0.**

Commission Meeting 8/20/08

Adopted: 9/3/08
As Written

Respectfully,

A handwritten signature in cursive script that reads "Kristine M. Cluff".

Kristine M. Cluff
Recording Secretary