

Commission Meeting  
Minutes  
September 3, 2008

The Commissioner's meeting convened at 10:00 a.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Robert Porter, Commissioner John Santuccio, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Chairman Umberger called the meeting to order at 10:03 a.m.

Minutes

**Motion of Commissioner Porter seconded by Commissioner Santuccio to accept the public minutes of August 20, 2008 as written. Motion carried by voice vote 3-0-0.**

Chairman Umberger took the agenda out of order to accommodate Ed Bergeron's attendance at this meeting.

RFP Architectural Study:

Mr. Bergeron stated he took out the Seavey Property altogether in the proposal but could certainly add a paragraph to the condemnation of the building. Commissioner Umberger stated if the Precinct can't meet the requirements on the Norcross Property then we would have to look at the Seavey Street property. Mr. Bergeron will do a structural assessment walk through and send a report to the Board.

There was a question as to what would be reimbursable time and Mr. Bergeron stated an example would be travel or copies that have to produced outside of their office.

**Motion of Commissioner Porter seconded by Commissioner Santuccio to authorize Chairman Umberger to sign the revised Architectural agreement with H. E. B. Engineer for the North Conway Fire Station and Seavey Property out of session. Motion carried by voice vote 3-0-0.**

Mr. Bergeron left the meeting at 10:10 a.m.

Fire Department

**Membership:**

43 Members:

**Personnel:**

We have 7 members taking the FF1 Class starting on 9/15/08

We have 5 members taking the FF2 Class starting on 9/16/08

We have five members going to the National Fire Academy to take officer leadership class.

We have two member taking propane emergency response training at the Mass. Fire Academy.

**Training:**

The department training for September will be company operations

**Department Actives:**

The fire department association made about \$10,000.00 on the concert.

Commissioner Porter voiced a concern regarding the percentage the professional telemarketers received on this event. Commissioner Porter questioned what the actual gross revenue was for this event. Chief Preece does know but will provide the information.

The Fire department will be reviewing the building plans for a new 108 room hotel

**Emergency Calls:**

The fire department has responded to 117 calls for the month of August.  
The fire department has responded to 3 calls for the month of September.  
The fire department has responded to 771 calls year to date.

**Apparatus / Trucks:**

Engine Three: we will install the new head pipe and new muffler and that will fix the exhaust leak.

**Equipment Issues:**

There is a paint bubbling issue on X-1. Chief Preece has placed a call to HME and Hackney to try and resolve this issue, around the bolts that hold latches on and around the fender wells where the paint is falling off. This should be under warranty.

The department will have to replace a low pressure regulator for one of our air pack due to blood contamination. Neither the factory nor the department can clean it .

**Purchase for New Equipment:**

Chief Preece met with E-One representatives for the pre-build - everything went well and E-One will build the truck to the department's specs. Our Job number for the new truck is 134706

Old Business

There was no old business to discuss at this meeting.

Committee Reports

There were no Committee Reports given at this meeting.

New Business

Superintendent Bernier stated he has received a request from the North Conway Country Club regarding their new maintenance building. This building will allow members use of restroom facilities from the greens. The intent of the Country Club is to hook on the Joe Berry's sewer line and Superintendent Bernier is against this connection. This will require the Country Club to pump to Mr. Berry's facility and then Mr. Berry has to pump it a second time to reach the Precinct's sewer line. This would mean that Mr. Berry is controlling the pump station. Superintendent Bernier stated this would allow two individual properties to be connected together and it will require our attorney to draw up easements for both parties and paid for by either or both parties involved.

Superintendent Bernier explained it is a little less costly for the Country Club but creates problems down the road. What if the property is sold and there is a problem or what happens if Mr. Berry's pump station needs an upgrade - does the Country Club have to pay for the upgrade?

The Country Club has both water and sewer hookups on their property. Superintendent Bernier met with one of the director's and gave her information on directional borings for under the railroad tracks. This also may trigger a design review from NHDES and they may require the installation of an emergency generator at the pump station. If this goes further, Superintendent Bernier has informed the director that the Country Club and Joe Berry will need to meet with the Board of Commissioners.

#### Superintendent's Report

- Worked on plugged up sewer service for new L. L. Bean building, ran rod through pipe, jetted same, and ran video camera through pipe, dug and installed clean out off sewer main, dug in main street and found both ends were capped and never put back together, repaired and connected back. Checked sewer line with level found service to be sloping backwards.

Superintendent Bernier explained it probably cost the Precinct \$10,000.00 to correct the problem. As a first step, Superintendent Bernier suggested the Precinct should contact our consultants.

**Motioned of Commissioner Porter seconded by Commissioner Santuccio to contact Camp Dresser and McKee for reimbursement of the Precinct's cost to repair and connect the capped sewer lines at the new L.L. Bean Store at the intersection of Eastman Road and White Mountain Highway. Motion carried by voice vote 3-0-0.**

Commissioner Umberger concerned with the reverse slope on this sewer line and if it poses a problem that that CDM be responsible for that improperly installed line. This intersection has fiber optics, signal loop for the traffic lights, internet etc. and someone needs to be responsible, if it requires attention.

- Ordered new heating system for garage, started pouring chimney system and ordered oil tanks.
- Neighbors Row water and sewer system completed expect road to be paved this week.

Superintendent Bernier noted the Depot Road contractor seems to be floundering on this project. They should have had another crew working on Depot Road at the same time they were working on Neighbors Row. A meeting has been scheduled with the contractor to address these concerns. Also, Superintendent Bernier stated he was disappointed the Precinct was unable to make arrangements with the Duprey's for a temporary egress for the residents of Depot Road during the construction. The Precinct committed to considerable expense to provide the Duprey's a connection for their sewer. The contractor will have to keep one lane open during construction.

- Intervale Crossroad project - 50% of water and sewer completed, starting on drainage 9/2/08.

Commissioner Porter questioned when Kearsarge Road would be started. The latest would be next Monday. There is a meeting scheduled to meet with the business owners of Kearsarge Road to explained the project.

Superintendent Bernier thanked Chief Preece for his involvement in all the projects. Commissioner Umberger questioned if we take the fire hydrants out of service for these projects. Chief Preece stated no – there is no slow down when temporary water is installed.

- Flow tested hydrant on Wiley Court.
- Superintendent Bernier is asking the contractor to see if it is feasible to remove the three individual three inch service lines and replace them with one 2" line to feed all the condos on Wylie Court.
- Inspected sewer installation at new Marriott site.

- Completed contract with Enernoc for emergency generator program
- Completed Pierce Road water main installation and one service connection. Only three service connections and road gravel remain.
- Notified seal coat firm to come back and finish project according to specs

Other Business

There was no other business to be discussed at this meeting

Public Comment

Maureen Westrick Forbes informed the Board of how nice and considerate Parks Construction has been during the Intervale Cross Road construction and they need to be commended.

Sign Checks

**Motion of Commissioner Porter seconded by Commissioner Santuccio to sign checks out of session. Motion carried by voice vote 3-0-0.**

**Non Public Session**

**Motion of Commissioner Porter seconded by Commissioner Santuccio to enter non public session at 10:48 a.m. for a personnel issue and waterbill issue under 91-A: 3, II (c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Motion carried by roll call vote – Umberger – aye, Porter – aye and Santuccio – aye.**

Reentered Public Session at 10:56 a.m.

Commissioner Umberger stated the Board discussed a personnel issue and a water bill issue in non public session.

**Motion of Commissioner Porter seconded by Commissioner Santuccio to authorize the Office Manager and Superintendent to place liens on delinquent accounts as is necessary until sewer rules and regulations have been adopted. Motion carried by voice vote 3-0-0.**

Adjourn

Having no further business to discuss at this public meeting, **Commissioner Porter motioned Commissioner Santuccio seconded to adjourn this public meeting at 10:55 a.m. Motion carried by voice vote 3-0-0.**

Respectfully,



Kristine M. Cluff  
Recording Secretary