

COMMISSIONERS MEETING  
MINUTES  
March 5, 2008

The Commissioner's convened at 4:00 p.m. in the training room at the Wastewater Treatment Plant, 104 Sawmill Lane North Conway, NH. The following were present: Chairman James Umberger, Commissioner Michelle Seavey, Superintendent David Bernier, Chief Patrick Preece and Recording Secretary Kristine Cluff.

Absent: Commissioner Robert F. Porter

Chairman Umberger called the meeting to order at 4:00 p.m.

MINUTES

Commissioner Seavey motioned Commissioner Umberger seconded to approve the public minutes of 2/7/08, 2/12/08, 2/20/08 and 2/27/08 and the non public minutes of 2/6/08. Motion carried by voice vote 2-0-0.

FIRE DEPARTMENT

Chief Preece presented his biweekly report on the following: membership, personnel, training, department activities, emergency calls (217 to date for 2008), apparatus/trucks, equipment issues and new equipment purchases.

Chief Preece thanked the call fire fighters for their hard work over this past month. Chief Preece also thanked all the departments and personnel who assisted in the three unit apartment building fire.

Chief Preece updated the Board on the fire issues at Whitman Woods and has been assured by Whitman Wood Management the issues will be resolved today.

Chief Preece updated the Board on the emergency repair of a primer valve on Engine 3, the rescue door issue and the immediate repair of the gas meter. The dispatch room recorder is installed and the telephone portion of the recording system should be completed by March 7, 2008.

Karen Umberger noted the article in the CONWAY DAILY SUN talking about the winter weather problems.

SUPERINTENDENT'S REPORT

Superintendent Bernier presented his biweekly report on the following: MD&A Report, NHDES Meeting, Easements, Deposition Plowing of hydrants and precinct facilities, Annual Report, and the need for stenographer for the annual meeting.

Superintendent Bernier reported NHDES is proposing legislative changes on what actually qualifies to be eligible for the interconnection grants. The Precinct is requesting 25% of the whole project.

Superintendent Bernier notified the Board the Zorzy Easement will need to be resigned by the Board due to a signature error by the Zorzy's and reminded the Board the school easement should have been received prior to school opening. The Precinct needs to make sure everything is subrogated properly on the school easement.

Superintendent Bernier informed the Board that overtime and equipment maintenance might need to be amended between \$10,000.00 and \$15,000.00 at the Annual Meeting due to the significant amount of plowing. It was suggested this may qualify as an emergency and possibly look at the emergency accounts for funding. Both Superintendent Bernier and the Board thanked the crew for the excellent job in keeping the hydrants and facilities plowed.

Superintendent Bernier informed the Board we are diligently looking for a stenographer for the Annual Meeting. Karen Umberger suggested contacting Martha Tobin who has done the annual school meeting. Superintendent Bernier informed the Board the water and sewer budgets again have been level funded for 2008. The Precinct is looking at a Precinct Tax between \$3.16 and \$3.18.

PUBLIC COMMENT

There was no public comment at this meeting.

SIGNATURE DOCUMENTS

The Board of Commissioners signed the MS-36 Department of Revenue Budget Form and the 2008 Warrant.

The Board of Commissioners resigned a signature card for the Debt Service account with Citizens Bank and the Certificate of Authority. Citizen's Bank asked for these to be resigned as they cannot locate the forms.

ADJOURN

Having no further business to come before this meeting, **Commissioner Seavey motioned Commissioner Umberger seconded to adjourn this public meeting at 4:27 p.m. Motion carried by voice vote 2-0-0.**

Respectfully,

A handwritten signature in cursive script that reads "Kristine M. Cluff".

Kristine M. Cluff  
Recording Secretary